Welcome to the

Government Contract Directory

This Directory is an initiative of the Department of Finance. It contains information on all common use arrangements (CUAs) available to Western Australian Public Authorities for the purchase of goods and services.

How do I use this Directory?

The CUAs are listed in groups on the Contents pages. When you click on a contract title, you will be taken to the page with details about that particular CUA, including links to documents such as Buyers’ Guides. We recommend you read the Buyers’ Guide before purchasing from a CUA. If information in a Buyers’ Guide differs from this Directory, the Buyers’ Guide takes precedence.

We are interested in your feedback regarding this Directory. Please email us at procurementsystems@finance.wa.gov.au or call 6551 2020.

What are common use arrangements?

CUAs are whole-of-government standing offers, awarded to a single or panel of suppliers to provide goods or services commonly used by government agencies.

CUAs are efficient buying tools that are easy to use and minimise risk. Many are ‘pick and buy’ arrangements - this means agencies do not need to seek multiple quotes or go to public tender. Each contracted supplier has been pre-qualified and has agreed to provide goods and services under specified terms and conditions.
Do I have to use a common use arrangement?

Most CUAs are mandatory for State Government agencies purchasing within the Perth region. Agencies must purchase from these contracts unless the Department of Finance has granted a written exemption.

Where can I get more information?

All CUAs have a Buyers’ Guide with comprehensive guidelines on how to buy from that contract. This Directory provides details of the Contract Manager for every CUA - contact these people for assistance.

Information is also available at Contracts WA and or by emailing cua@finance.wa.gov.au.

What is the Buy Local Policy?

The Buy Local Policy supports local and regional communities by providing a preference to suppliers using local goods, services and materials.

For more information on this and other purchasing policies, contact the State Supply Commission on 6551 1500 or visit www.ssc.wa.gov.au.

How do I give feedback about a CUA or supplier?

The Department of Finance welcomes feedback about CUAs and suppliers. Each Buyers’ Guide contains a Contractor’s Performance Review Form, or you can contact the Contract Manager listed in this Directory.

Advising Department of Finance of issues that arise with specific contracts or suppliers is important, as there may be other buyers experiencing similar problems with the same supplier/product.
## CONTENTS

### ADVERTISING
Master Media Services ................................................................. 7

### FINANCE
Audit Services and Financial Advice ............................................. 8
Debt Recovery Services ............................................................... 11
Over-the-Counter and Associated Ancillary Services .................. 12
Transactional Banking and Merchant Services ............................. 13
Purchasing Card Services and Expense Management System ...... 14
Remuneration Packaging Services ............................................... 15

### FURNITURE
Classroom Furniture ...................................................................... 16
Office Furniture ........................................................................... 18

### GROCERIES
Bulk Groceries and Fresh Produce ............................................... 20
Bulk Groceries and Fresh Produce in the Great Southern .......... 23
Bulk Groceries and Fresh Produce in the Narrogin and Southern Districts Sites .................. 24
Bulk Groceries and Fresh Produce in the Mid West .................... 25
Bulk Groceries and Fresh Produce in the South West ................. 26

### HEALTH
Pharmaceuticals ........................................................................... 27
Nutritional Products ..................................................................... 28

### HR/PERSOONNEL
Human Resource (HR) Investigation Services ............................ 29
Uniforms - Off the Shelf Wear - Corporate / Casual and Work Wear ........ 30
Uniforms - Total Apparel Management Services ........................ 31
Uniforms - Off the Shelf Wear - Clinical Wear ............................... 32
Human Resource Services ............................................................. 33
Temporary Personnel Services ..................................................... 34
Temporary Personnel Services in the Goldfields/Esperance Region .... 36
Interpreting and Translating Services ......................................... 37
Hardware (Great Southern and Wheatbelt South Regions) .......... 39
Cleaning, Kitchen and Bathroom Products .................................. 40
Cleaning, Kitchen & Bathroom Products in the Great Southern Region .............................. 42
Contents

Domestic LPG, Medical, Industrial and Speciality Gases .................................................. 43
Agricultural Products ........................................................................................................... 44
Electricity Services - Retail .............................................................................................. 45
General Waste Disposal & Recycling Services ................................................................. 46
Waste Disposal Services for the Mid West Region ............................................................ 47
Fuel - Bowser, Bulk and Drum ......................................................................................... 48
Fuel - Bowser, Bulk and Drum ......................................................................................... 48
Supply of Reticulated Gas ................................................................................................. 49

ICT SERVICES .................................................................................................................. 50
Printing and Copying Machines and Solutions ................................................................. 50
Computing and Mobile Devices ......................................................................................... 52
Information Security Management Services ..................................................................... 54
Contract Systems Solutions ............................................................................................... 55
Data Centre Facilities & Associated Management Services .............................................. 56
Telecommunications Services ........................................................................................... 57
Audio Visual Solutions ...................................................................................................... 59
ICT Equipment Disposal ................................................................................................... 60
IT Servers and Data Storage Devices .................................................................................. 62
ICT Network Infrastructure Solutions ................................................................................. 64
Microsoft Licenses ............................................................................................................. 66
ICT Services ....................................................................................................................... 67
Finance Solutions .............................................................................................................. 69
Copy Paper and Stationery (Great Southern and Southern Wheatbelt) ............................. 70
Office Stationery and Consumables .................................................................................... 72
Oracle Products ................................................................................................................ 74

RECORDS MANAGEMENT .............................................................................................. 75
Storage, Retrieval, Destruction and Digitisation of Paper and Electronic Records ........ 75
Storage, Retrieval and Destruction Services for Paper and Electronic Records .......... 76
Storage, Retrieval and Destruction of Paper and Electronic Records (Great Southern Region) ... 77

TRANSPORT FREIGHT & COURIERS .......................................................................... 78
Document Transfer Services .............................................................................................. 78
Metropolitan Courier Services ......................................................................................... 79
Motor Vehicle Fleet Services ............................................................................................ 81
Freight Transport Services ............................................................................................... 82
Contents

Removalist Services (Office & Staff Relocation) ................................................................. 84
Postal Article Services ........................................................................................................ 86
Motor Vehicle Rental Services .......................................................................................... 87
Motor Vehicles - Passenger and Light Commercial ....................................................... 88

TRAVEL ................................................................................................................................. 89
Fixed Wing Air Charter Services in the Kimberley Region ........................................... 89
Air Charter Services in the Goldfields Region .............................................................. 90
Travel Reservations & Associated Services ................................................................. 91
Master Media Services

Contract: MMS2013
Buying Rules: Mandatory (State-wide - for all media booked within Australia)
Quotes not required
Term: 1 August 2013 to 30 June 2016

What do I use this contract for?

Campaign Advertising Services
• Campaign advertising is any promotional advertising that requires significant creative input. It is usually intended to educate or inform the public regarding services, products or policies e.g. Senior’s Discount Directory campaign, Health Emergency Department campaign, Strategic Recruitment campaigns etc. It usually comprises an ongoing series of commercials and/or advertisements.

Non-Campaign Advertising Services
• Non-campaign advertising is generally short-term advertising that does not appear regularly, seasonally or as part of an ongoing campaign promoting Government services or initiatives.
• Non-campaign is defined as recruitment for specific job vacancies, auctions, tenders, announcements, public and statutory notices, invitations to make submissions or apply for grants and emergency notices.

Who are the contracted suppliers?

Campaign Advertising Services
• Optimum Media Decisions (WA) Limited
• Carat (WA) Pty Ltd

Non-Campaign Advertising Services
• Adcorp Australia Limited

Buyers Tips
• Education Staff (including Schools) are required to follow the Department’s Advertising Guidelines when planning an advertising campaign: http://det.wa.edu.au/intranet/ccm/detcms/navigation/schools/advertising/

Contract Manager: Deanne Spalding
Telephone: (08) 6551 1404
Email: deanne.spalding@finance.wa.gov.au

Buyers’ Guide
Audit Services and Financial Advice

Contract no: 23706
Buying Rules: Mandatory (Perth Region only)
Pick and Buy arrangement
Term: 1 July 2008 - 30 June 2016
(plus two 1 year extension options)

What do I use this contract for?

<table>
<thead>
<tr>
<th>Audit Services</th>
<th>Financial Advice</th>
<th>Financial Assessment Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Internal Audits</td>
<td>• Capital Structure Advice</td>
<td>• Five Day Turnaround Assessment</td>
</tr>
<tr>
<td>• Corporate Governance Reviews</td>
<td>• Procurement, Tendering and Commercial Advice</td>
<td>• Three Day Turnaround Assessment</td>
</tr>
<tr>
<td>• Performance (Operational Audits)</td>
<td>• Financial Statement Analysis</td>
<td>• Other Services</td>
</tr>
<tr>
<td>• Compliance Audits</td>
<td>• Development of Account Policies and Procedures</td>
<td></td>
</tr>
<tr>
<td>• Financial Audits</td>
<td>• Preparation of Financial Statements and Annual Reports</td>
<td></td>
</tr>
<tr>
<td>• Information Systems Audits</td>
<td>• Accounting Advice</td>
<td></td>
</tr>
<tr>
<td>• Probit Audits</td>
<td>• Taxation Advice</td>
<td></td>
</tr>
<tr>
<td>• Risk Review</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Risk Assessments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Risk Facilitation Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Investigations/Forensic Audits</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Supplier</th>
<th>Audit Services</th>
<th>Financial Advice</th>
<th>Financial Assessment Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020 Global</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Accru Page Kirk and Jennings</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>AOT Consulting</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Andrew Burchfield Consulting</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>APV Valuers &amp; Asset Management</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>BDO Corporate Finance</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Blue Zoo Holdings</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Bluerose Consulting</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Braxford Consultancy</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brewerton &amp; Associates</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Charles Vinci and Associates</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corporate Scorecard</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Courage Advisory Services</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Company</td>
<td>Audit Services</td>
<td>Financial Advice</td>
<td>Financial Assessment Services</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>----------------</td>
<td>------------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>Crowe Horwath Perth</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deloitte Touche Tohmatsu</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dr Gordon M Robertson</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equal Assurance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ernst &amp; Young</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GCM Management Consulting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grant Thornton</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gresham Partners Limited</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investec</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>KordaMentha</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>KPMG</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LG Solutions</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LSI Consulting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Macquarie (Capital) Australia Limited</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marsden Jacob Associates</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>maZentre</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>McGrathNicol</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Momentum Partners</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Navitas</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nexia</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nous Group</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oyster Consulting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paxon Consulting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pitcher Partners</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portland Group</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pottinger</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PricewaterhouseCoopers</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PricewaterhouseCoopers Indigenous Consulting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Profectus Australia</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Protiviti Pty Ltd</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quantum Consulting Australia</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quantum Management Consulting and Assurance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RiskWest</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RSM Bird Cameron</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Santo Casilli</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SR Governance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stantons International</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Titan ICT Consultants</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Torridon Partners</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UHY Haines Norton</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>William Buck</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Buyers Tips

- Scope of work – be as specific as you can to ensure the contractor gives you the best value for money.
- Plan ahead to ensure your contractor of choice is available.
- Assess the risk level of the assignment before selecting the most appropriate contractor(s).
- Remember to get a sufficient number of quotes if the contract value is over $150,000.
- Quotation – to ensure you get value for money, seek quotes from more than one contractor and compare results.
Debt Recovery Services

Contract no: DRS2013A
Buying Rules: Mandatory (Perth region only)
Quotes not required
Term: 1 February 2013 - 31 January 2017
(Plus one remaining 1 year extension option)

What do I use this contract for?

- Debt recovery and related debt management administration function services. Typical debts to be recovered include:
  - Vacated housing debts
  - Housing bond assistance debts
  - Student debts
  - Hospital patient debts
  - General debts

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Australian and Overseas Debts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baycorp (WA) Pty Ltd trading as Repcol (WA) Pty Ltd</td>
</tr>
<tr>
<td>Insight Mercantile Pty Ltd</td>
</tr>
<tr>
<td>National Credit Management Ltd</td>
</tr>
</tbody>
</table>

*Please note that The ARMS Global Group Pty Ltd is in liquidation and has now ceased trading. For further information please contact the CUA Contract Manager, Lee Wong at lee.wong@finance.wa.gov.au or 6551 1587

Buyers Tips

- Suppliers offer online services and facilities
- Your agency has the choice of using a sole supplier or a combination of suppliers
## Over-the-Counter and Associated Ancillary Services

**Contract no:** 65910  
**Buying Rules:** Mandatory (Perth region only)  
**Quotes not required**  
**Term:** 1 March 2013 - 29 February 2016  
(plus two 1 year extension options)

### What do I use this contract for?

The services included in this Over the Counter CUA covers the services associated with the collection and processing of in-person payments of invoices or notices and/or collection of information on behalf of a Customer at the Contractor’s site during business hours. There are 3 categories in this CUA:

- **Category A: Over the Counter Invoice Payment Services**  
  The services included in this category are services associated with the collection and processing of in-person payments of invoices or notices on behalf of public authorities at the contractor’s site during business hours in the form of cash, cheque, money order, credit card or EFTPOS.

- **Category B: Over the Counter Services – Timed Transactions**  
  The services included in this category are transactions presented in person to be processed over the counter such as processing of change of details or addresses, identification verification services and photographic image capture.

- **Category C: Optional Ancillary Services**  
  The services included in this category are optional and must be used with either Category A or Category B. These services are designed to support the services required by Public Authorities in Category A and Category B such as design and printing of application forms and barcode construction which complements the over the counter services provided by the successful Respondent.

### Who are the contracted suppliers?

- Australian Postal Corporation

### Buyers Tips

- Plan and fill out your requirements using the order form prior to engaging the contractor under the CUA. The contractor can assist you in scoping the requirements if required.
- As part of your customer contract, develop a service level agreement with relevant KPIs.
- Any changes made after the customer contract is finalised needs to be done via the change order form.

---

**Contract Manager:** Elysia Washer  
**Telephone:** (08) 6551 1594  
**Email:** elysia.washer@finance.wa.gov.au

**Buyers’ Guide**  
Order form - New Customer  
Change Order Form - Exiting Customer
Transactional Banking and Merchant Services

Contract: 140807
Buying Rules: Mandatory (State-wide)
Quotes not required
Term: 1 December 2008 - 30 November 2016

What do I use this contract for?

• Transactional banking services
• Merchant banking services
(Purchasing Card Services are not a part of this contract. Please refer to CUA 35308.)

Who are the contracted suppliers?

• Commonwealth Bank of Australia
Purchasing Card Services and Expense Management System

Contract: 35308
Buying Rules: Mandatory (State-wide)
Excludes WA Government Schools
Term: 29 January 2010 - 28 January 2017
(plus one 2 year extension option)

What do I use this contract for?

- For the provision of Purchasing card services (including provision of an Expense Management System)
- For general public authority purchases of goods and services (including ICT and travel arrangements)

Who are the contracted suppliers?

- National Australia Bank Limited
- ANZ Banking Group Limited

Buyers Tips

- Make sure your credit limit is sufficient to meet your monthly purchasing requirements.
- Seek out suppliers that accept the Purchasing Card for efficiency and cost savings.
- Make sure the suppliers know that you are paying with a Purchasing Card and therefore the invoice must come directly to you.
- For the most effective and efficient response to any emails to support lines, always place your agency’s initials in the subject line.
Remuneration Packaging Services

Contract: 20505
Buying Rules: Mandatory (State-wide)
Quotes not required
Term: 1 May 2007 - 30 April 2017

What do I use this contract for?
- Assistance in implementing and maintaining a remuneration packaging system

Who are the contracted suppliers?
- Maxxia Pt Ltd
- Paywise (formerly Paradigm TSM Pty Ltd)
- Remuneration Services (Qld) Pty Ltd
- Selectus Pty Ltd
- SmartSalary Pty Limited

Buyers Tips
- Optimise savings on employee fortnightly salary packaging fees by reviewing the items packaged generally by your employees and matching them to those contractors that will deliver the best rates.

Contract Manager: Keva Maher
Telephone: (08) 6551 1388
Email: keva.maher@finance.wa.gov.au

Buyers’ Guide
Pick & Buy Order Form
Specifications, Terms & Conditions
Classroom Furniture

Contract no: FRN2012B
Buying Rules: Mandatory (State-wide)
Quotes not required
Term: 24 September 2012 - 25 September 2017

What do I use this contract for?

Supply Arrangement 2 (Part 1) – Classroom Furniture from a list of pre-qualified Contractors

There are five (5) Contractors pre-qualified to supply to this part. It offers classroom furniture available for purchase through the contractors’ dedicated web-portal or CUA specific catalogue that meets the standards outlined in the ‘Buying Process’ section of this document. The categories are:

• Seating
• Classroom Desks and Tables
• Soft Furnishings
• Storage
• Classroom Furniture Related Accessories

To view these items, please visit the links to the suppliers’ website/brochure in the table below.

Supply Arrangement 2 (Part 2) – Traditional Classroom Furniture from a ‘Pick and Buy’ list of approved products

This part offers specified CUA products. Pictures, pricing and details for these individual products can be viewed on the eDecision Aid. Under this part, the suppliers are only qualified for the products that appear on the eDecision Aid:

• Traditional Classroom Desks and Tables
• Sundry Items (including moulded trays and book trolleys
• Lockers
• Library Shelving
• Whiteboards

To view these items, please visit the eDecision Aid (see link at the bottom of the following page)

Who are the contracted suppliers?

| Part 1 |
|-----------------|-------------------|
| Contractor      | Website / Brochure |
| Office Line     | Office Line Website |
| Sebel Furniture | Sebel Website      |
| Shawtec         | Shawtec Website    |
| Woods Furniture Pty Ltd | Woods Website |
### Part 2
To view pictures, pricing and details for these items, please visit the eDecision Aid (see link at the bottom of the following page)

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Traditional Classroom Desks and Tables</th>
<th>Sundry Items: • Moulded Trays • Book Trolleys</th>
<th>Lockers</th>
<th>Library Shelving</th>
<th>Whiteboards</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access Office</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Adams Cabinets</td>
<td>✓</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>DVA Fabrications</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Innerspace</td>
<td></td>
<td>✓</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Office Line</td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Raeco</td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>R &amp; J Plastics</td>
<td>✓</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Sebel Furniture</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Shawtec</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>WA Library Supplies</td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

To view products in this range, please refer to the eDecision Aid for Classroom Furniture. Please refer to Appendix 2: Frequently Asked Questions for information on accessing the eDecision Aid.

### Buyers Tips

- Buy from the standard range of furniture and finishes offered as changing finishes and colours can result in price increases. To arrange for non standard dimensions of the products, please contact the supplier directly.
- Most categories feature more than one supplier, so compare prices on the eDecision Aid (see link at the bottom of the page) for Part 2 and contact suppliers for pricing and lead times for Part 1 to ensure you’re getting what you need for the best available price.
- Make sure you’ve allowed plenty of time for your purchases to be delivered. Rushing an order and requiring shorter lead times will incur extra costs.
## Office Furniture

**Contract no:** FRN2012A  
**Buying Rules:** Mandatory (Perth Region Only)  
Quotes not required  
**Term:** 24 September 2012 - 25 September 2017

### What do I use this contract for?

**Supply Arrangement 1**
- Storage
- Desks and Tables
- Office Seating

To view these items, please visit the eDecision Aid (see link at the bottom of the following page)

**Supply Arrangement 2**
Additional Fit-out Furniture (this is only applicable for large fit-out projects - Refer to the Buyers Guide available from the links at the bottom of the page for more details)

This contract is part of FRN2012 Office & Classroom Furniture.

### Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Supply Arrangement 1 To view pictures, pricing and details for these items, please visit the eDecision Aid (see link at the bottom of the following page)</th>
<th>Supply Arrangement 3 (this is only applicable for large fit-out projects - Refer to the Buyers Guide available from the links at the bottom of the page for more details)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Storage</td>
<td>Desks and Tables</td>
</tr>
<tr>
<td>Access Office</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Adams Cabinets</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Advanta</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Arteil</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Atama</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Burgtec</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Design Farm</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Dexion</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>DVA Fabrications</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Freiberg</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Innerspace</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Contractor</td>
<td>Supply Arrangement 1</td>
<td>Supply Arrangement 3 (this is only applicable for large fit-out projects - Refer to the Buyers Guide available from the links at the bottom of the page for more details)</td>
</tr>
<tr>
<td>-----------------------</td>
<td>----------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>Storage</td>
<td>Desks and Tables</td>
</tr>
<tr>
<td>OfficeMax</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Raeco</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Robinson</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Schiavello</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Sebel</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Shawtec</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Staples Australia</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Stylecraft</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>UCI</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Unitec</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WA Library Supplies</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

*Please note that*

- Davro Interiors has ceased operations as of 31 December 2013 and as such are no longer supplying products on the CUA.
- Mclernons has now been placed under external administration as per the ASIC register. For more information, or if you have any current orders with Mclernons, please contact the Contract Manager, Yong Wong at 65511421 or yong.wong@finance.wa.gov.au

**Buyers Tips**

- Buy from the standard range of furniture and finishes offered as changing finishes and colours can result in price increases. To arrange for non standard dimensions of the products, please contact the supplier directly.
- Most categories feature more than one supplier, so compare prices on the eDecision Aid (see link at the bottom of the page) to ensure you’re getting what you need for the best available price.
- Make sure you’ve allowed plenty of time for your purchases to be delivered. Rushing an order and requiring shorter lead times will incur extra costs.

---

**Contract Manager:** Lee Wong  
**Telephone:** (08) 6551 1587  
**Email:** lee.wong@finance.wa.gov.au  

**Buyers’ Guide**  
eDecision Aid  
Furniture Quotation Order Form
Bulk Groceries and Fresh Produce

Contract no: GRO2014
Buying Rules: Mandatory (Perth region only)
Quotes not required
Term: 2 October 2014 - 1 October 2017
(plus two 1 year extension options)

What do I use this contract for?
1 - Shelf stable, Non-perishable or Dry goods
2 - Bread and Bakery Products
3 - Ready-to-drink Beverages (Non-Alcoholic)
4 - Fresh Meat, Poultry and Smallgoods
5 - Frozen Meat, Poultry, Seafood and Savoury Products
6 - Fruit and Vegetables including prepared vegetables
7 - Dairy Products including yoghurt, cheese, milk and eggs

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Category</th>
<th>Sub-Category</th>
<th>Suppliers</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Shelf Stable</td>
<td>Bidvest Perth, Kailis Bros, Sealanes Foodservice, Superstock Food Services</td>
</tr>
<tr>
<td>2.1</td>
<td>Fresh Bread</td>
<td>Quality Bakers, Tip Top Bakeries</td>
</tr>
<tr>
<td>2.2</td>
<td>Cakes and Bakery Products</td>
<td>Bidvest Perth, Kailis Bros, Sealanes Foodservice, Superstock Food Services</td>
</tr>
<tr>
<td>3.1</td>
<td>Fruit Juice</td>
<td>Sealanes Foodservice, Harvey Fresh, Bidvest Perth</td>
</tr>
<tr>
<td>3.2</td>
<td>Soft Drinks</td>
<td>Coca Cola Amatil, Bidvest Perth</td>
</tr>
<tr>
<td>3.3</td>
<td>Bottled Water</td>
<td>Kailis Bros, Sealanes Foodservice</td>
</tr>
<tr>
<td>3.4</td>
<td>Bottled Water 15L and Dispensers</td>
<td>Aussie Natural Spring Water, Neverfail Springwater</td>
</tr>
<tr>
<td>4.1</td>
<td>Fresh Beef, Lamb and Pork</td>
<td>Classic Meats, Dardanup Butchering Company Pty Ltd, Mondo Butchers Wholesale, Wing Hong Food Services (fresh lamb and pork)</td>
</tr>
<tr>
<td>4.2</td>
<td>Fresh Poultry</td>
<td>Mondo Butchers Wholesale, Ryans Quality Meats, Wing Hong Food Services</td>
</tr>
<tr>
<td>Category</td>
<td>Sub-Category</td>
<td>Suppliers</td>
</tr>
<tr>
<td>---------------</td>
<td>------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------</td>
</tr>
<tr>
<td>4.3</td>
<td>Refrigerated Processed Meats and Smallgoods</td>
<td>Classic Meats</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dardanup Butchering Company Pty Ltd</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sealanes Foodservice</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Superstock Food Services</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Wing Hong Food Services</td>
</tr>
<tr>
<td>5.1</td>
<td>Frozen Beef, Lamb and Pork</td>
<td>PFD Food Services Pty Ltd</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sealanes Foodservice</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Superstock Food Services</td>
</tr>
<tr>
<td>5.2</td>
<td>Frozen Poultry</td>
<td>Mondo Butchers Wholesale</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PFD Food Services Pty Ltd</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Wing Hong Food Services</td>
</tr>
<tr>
<td>5.3</td>
<td>Frozen Seafood</td>
<td>Kailis Bros</td>
</tr>
<tr>
<td></td>
<td></td>
<td>New West Foods (WA) Pty Ltd</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sealanes Foodservice</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Superstock Food Services</td>
</tr>
<tr>
<td>5.4</td>
<td>Frozen Savoury Products</td>
<td>Bidvest Perth</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Kailis Bros</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sealanes Foodservice</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Superstock Food Services</td>
</tr>
<tr>
<td>6.1</td>
<td>Fresh Fruit and Vegetables including Prepared Vegetables</td>
<td>Bell-Vista Fruit &amp; Veg Co Pty Ltd</td>
</tr>
<tr>
<td></td>
<td></td>
<td>GA Zimbulis &amp; Sons</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Select Fresh</td>
</tr>
<tr>
<td>6.2</td>
<td>Frozen Fruit and Vegetables</td>
<td>Bidvest Perth</td>
</tr>
<tr>
<td></td>
<td></td>
<td>New West Foods (WA) Pty Ltd</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PFD Food Services Pty Ltd</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Superstock Food Services</td>
</tr>
<tr>
<td>7.1</td>
<td>Fresh Milk, Yoghurt and Cream</td>
<td>Brownes Dairy</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Harvey Fresh</td>
</tr>
<tr>
<td>7.2</td>
<td>Flavoured Ices and Ice Cream Products</td>
<td>Bidvest Perth</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sealanes Foodservice</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Superstock Food Services</td>
</tr>
<tr>
<td>7.3</td>
<td>Cheese and Butter</td>
<td>Bidvest Perth</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Kailis Bros</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sealanes Foodservice</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Superstock Food Services</td>
</tr>
<tr>
<td>7.4</td>
<td>Margarine</td>
<td>Bidvest Perth</td>
</tr>
<tr>
<td></td>
<td></td>
<td>New West Foods (WA) Pty Ltd</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sealanes Foodservice</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Superstock Food Services</td>
</tr>
<tr>
<td>7.5</td>
<td>Eggs</td>
<td>Kailis Bros</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sealanes Foodservice</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Superstock Food Services</td>
</tr>
</tbody>
</table>
Buyers Tips

• Check prices and sizes. The list of products available is comprehensive but you may save more by doing a quick comparison. For example, a 1kg size may offer better value than the 500g size, or a carton of 100 instead of a packet of 24.

• Where you can select from more than one supplier, ‘pick and buy’ the best value product that meets your needs.

• Suppliers may have limits on value of orders or may accept low value orders on the basis of incurring a surcharge. To avoid these costs consolidate your purchases.

• Check if a supplier is willing to break cartons for some products to meet your needs. They may accommodate you if you commit to a regular monthly purchase to reduce transactions for both the supplier and yourself.

• All suppliers will deliver free in the Perth Region

• All prices are fixed. There is no need to call quotes or tenders for products listed in the CUA.

Contract Manager: ..................... Joanne Morup
Telephone:.............................. (08) 6551 1474
Email: ................ joanne.morup@finance.wa.gov.au
Bulk Groceries and Fresh Produce in the Great Southern

Contract no: GBA098252014
Buying Rules: Non-Mandatory
(Great Southern Region only)
Term: 1 February 2012 - 31 January 2016

What do I use this contract for?
• Shelf stable and non-perishable groceries
• Dairy and Margarine Products
• Bread and bakery products
• Fresh meat, fish and poultry
• Frozen and processed meats and savory products
• Fresh fruit and vegetables
• Frozen fruit and vegetables

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Shelf Stable Products</th>
<th>Dairy Fresh Fruit Juices (Refrig’d Products)</th>
<th>Bread &amp; Bakery</th>
<th>Fresh Meat, Fish &amp; Poultry</th>
<th>Frozen Processed Meats &amp; Savoury Products</th>
<th>Fresh Fruit &amp; Vegetables</th>
<th>Frozen Fruit &amp; Vegetables</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albany Vegetable Export Growers Pty Ltd</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Denmark IGA Express</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Grande Food Service</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>IGA Katanning</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Kojonup IGA</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Mount Barker Co-Op</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>PFD Food Services</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plantagenet Meats</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reeves on Campbell</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Vegie Shop</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Wing Hong Food Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

Contract Manager:............................ Janet Baker
Telephone:................................. (08) 9892 6502
Email: ......................janet.baker@finance.wa.gov.au

Buyers’ Guide
Bulk Groceries and Fresh Produce in the Narrogin and Southern Districts Sites

Contract no: GBA15372012 (Group Buying Arrangement)

Buying Rules: Non-Mandatory
(Narrogin and Southern Region only)

Term: 28 December 2012 - 30 April 2016
Plus one 1 year extension option

What do I use this contract for?
• Shelf stable or non-perishable groceries
• Dairy products and fresh fruit juices (refrigerated)
• Bread and bakery products
• Fresh meat, fish and poultry
• Frozen and processed meats and savoury products
• Fresh fruits and vegetables
• Frozen fruit and vegetables
• Eggs

<table>
<thead>
<tr>
<th>Location</th>
<th>Definition / Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Narrogin</td>
<td>All areas within a 10km radius of the Narrogin Post Office</td>
</tr>
<tr>
<td>Pingelly</td>
<td>All areas within a 10km radius of the Pingelly Post Office</td>
</tr>
<tr>
<td>Lake Grace</td>
<td>All areas within a 10km radius of the Lake Grace Post Office</td>
</tr>
<tr>
<td>Boddington</td>
<td>All areas within a 10km radius of the Boddington Post Office</td>
</tr>
<tr>
<td>Kondinin</td>
<td>All areas within a 10km radius of the Kondinin Post Office</td>
</tr>
<tr>
<td>Dumbleyung</td>
<td>All areas within a 10km radius of the Dumbleyung Post Office</td>
</tr>
<tr>
<td>Wagin</td>
<td>All areas within a 10km radius of the Wagin Post Office</td>
</tr>
</tbody>
</table>

Who are the contracted suppliers?
• Bidvest Food Services
• Bill & Bens Hot Bread Shop
• Brownes Foods Operations
• Foodstation
• Narrogin Fruit Market
• PFD Food Services
• Tip Top Bakeries
• Wagin Milk Supply

Contract Manager: .......................... Janet Baker
Telephone: (08) 9892 6502
Email: janet.baker@finance.wa.gov.au

Buyers’ Guide
Bulk Groceries and Fresh Produce in the Mid West

Contract no: GBA201202797
Buying Rules: Non-Mandatory
(Mid West Region only)
Term: 1 February 2013 - 31 January 2015

What do I use this contract for?
- Shelf stable & non perishable groceries
- Refrigerated and frozen products including frozen meat, seafood and savoury products;
- Dairy products
- Bread and bakery products
- Fresh meat and poultry
- Fresh Fruit & Vegetables.

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Shelf Stable</th>
<th>Refrigerated Products</th>
<th>Dairy</th>
<th>Bread and Bakery</th>
<th>Fresh Meat</th>
<th>Fresh Fruit and Vegetables</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brownes Food Operations Pty Ltd</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gearing Butchers</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geraldton Fresh</td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geraldton Fruit and Vegetable Supply</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>McDonalds Wholesalers</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Mick Davey Butchers</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Millers Foods</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>PFD Food Services</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>The Luscombe Syndicate</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

Contract Manager: .................. Leanne Howden
Telephone: ................................ (08) 9965 7102
Email: .......... leanne.howden@finance.wa.gov.au

Buyers’ Guide
Bulk Groceries and Fresh Produce in the South West

Contract no: GBA201410882
Buying Rules: Non-Mandatory
(South West Region only)
Term: 1 July 2015 - 30 June 2018
(Plus two 1 year extension options)

What do I use this contract for?
• Dry goods
• Dairy products and fresh fruit juices
• Frozen products and small goods
• Fresh fruit and vegetables
• Fresh meat and chicken
• Bread

Buyers Tips
• Establish a good relationship with your suppliers
• Identify yourself as a government buyer and quote the GBA number

Contract Manager: ......................... Geoff Brown
Telephone: ................................. (08) 9781 4103
Email: ............... geoff.brown@finance.wa.gov.au

Buyers Guide
**Pharmaceuticals**

<table>
<thead>
<tr>
<th>Contract no:</th>
<th>HCNS110709</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buying Rules:</strong></td>
<td></td>
</tr>
<tr>
<td>Mandatory (public health care units)</td>
<td></td>
</tr>
<tr>
<td>Non-mandatory (other government agencies)</td>
<td></td>
</tr>
<tr>
<td>Quotes not required</td>
<td></td>
</tr>
<tr>
<td><strong>Term:</strong></td>
<td>1 October 2010 - 31 May 2016</td>
</tr>
<tr>
<td></td>
<td>(Plus four 1 month extension options)</td>
</tr>
</tbody>
</table>

**What do I use this contract for?**

- Pharmaceutical products

**Who are the contracted suppliers?**

Please refer to the Buyers’ Guide for a list of distributors and contractors.
Nutritional Products

Contract no: HCNS110209
Buying Rules: Mandatory (public health care units)
Non-mandatory (other government agencies)
Quotes not required
Term: 1 October 2011 - 30 September 2016

What do I use this contract for?
• Nutritional products

Who are the contracted suppliers?
Please refer to the Buyers’ Guide for a list of contractors and distributors.

Buyers Tips
• Always check the prices and sizes of products on the contract. The list of products available is comprehensive but you may achieve savings by doing a comparison. For example, a 4.5kg size may offer better value than a 1kg, or a tin instead of a satchet.
• Suppliers may have limits on the value of orders or may accept low value orders on the basis of charging a fee. In order to avoid these costs, ensure that you consolidate your purchases.
• All suppliers will deliver Free Into Store (FIS) for the Perth Metropolitan Area.
• However, an additional delivery fee will apply to tendered prices, for home delivery service of nutritional products.
• Check with the supplier if they are willing to break cartons for some products to meet your need. They may accommodate your needs if you commit to a regular monthly purchase of standard products, to reduce transactions for both yourself and the supplier.

Contract Manager: ................................ Lauren List
Telephone: ................................... (08) 6444 5288
Email: ..................................lauren.list@health.wa.gov.au

Buyers’ Guide
Price Schedule
Human Resource (HR) Investigation Services

**Contract:** 14610

**Buying Rules:** Mandatory (Perth region only)
- Transactions up to $50,000:
  - Quotes not required
- Transactions above $50,000:
  - Obtain 2-5 quotes

**Term:** 1 October 2010 - 31 December 2015

**What do I use this contract for?**
HR Investigation Services includes:
- Provision of advice
- Assistance with processes

**Who are the contracted suppliers?**
Please refer to the Buyers' Guide and Contractor Profiles.

**Contract Manager:** Paul Wright
**Telephone:** (08) 6551 1568
**Email:** paul.wright@finance.wa.gov.au
Uniforms - Off the Shelf Wear - Corporate / Casual and Work Wear

Contract no: 69610A & 69610B
Buying Rules: Mandatory (Perth region only)
Quotes not required
Term: 1 October 2011 – 30 September 2016

What do I use this contract for?

Off the shelf wear, including:

- Category A - Corporate / Casual Wear (including corporate wear, casual wear, knit and fleecy wear)
- Category B - Work Wear (including work wear, wet weather gear, high visibility gear, knit and fleecy wear and footwear)

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Corporate and Casual Wear</th>
<th>Work Wear</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adelphi Apparel and Adelphi Tailoring Co</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Pacific Brands Workwear Group Pty Ltd (Formerly Yakka Pty Ltd)</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

Buyers Tips

- All prices include standard embroidery

Buyers' Guide

Adelphi Apparel and Adelphi Tailoring Co - Corporate/Casual Wear Price Schedule
Pacific Brands Workwear Group - Corporate/Casual Wear Price Schedule
Pacific Brands Workwear Group - Work Wear Price Schedule

Contract Manager: .................... Paul Wright
Telephone: ................................ (08) 6551 1568
Email: ....................... paul.wright@finance.wa.gov.au
Uniforms - Total Apparel Management Services

Contract no: 34304 (Category 1)
Buying Rules: Mandatory (Perth region only)
Quotes not required
Term: 24 April 2006 - 23 April 2016

What do I use this contract for?

Total apparel management services (TAMS) for specialised uniforms, including:
• Managing and sourcing apparel
• Secure storage of apparel
• Applying insignia
• Fittings

All agencies can use this CUA. The major users of Category 1 include:
• Department of Corrective Services
• Fire and Emergency Services Authority
• Public Transport Authority
• Western Australia Police Service

This contract is part of 034304 Management and Supply of Uniforms.

Who are the contracted suppliers?
• Stewart and Heaton Clothing Company
Uniforms - Off the Shelf Wear - Clinical Wear

Contract no: 69610C
Buying Rules: Mandatory (Perth region only)
Quotes not required
Term: 1 October 2011 - 30 September 2016

What do I use this contract for?
Off the shelf wear including;
• Category C - Clinical Wear (designed apparel predominantly for the Department of Health but available to other public authorities.

Who are the contracted suppliers?
• Nell Gray Manufacturing
• The William Apparel Company

Contract Manager: ......................... Paul Wright
Telephone: ............................. (08) 6551 1568
Email: ........................ paul.wright@finance.wa.gov.au

Buyers’ Guide
Price Schedule - Nell Gray Manufacturing
Price Schedule - William Apparel Company
Human Resource Services

Contract: 10410
Buying Rules:
- Mandatory (Perth region only)
- Transactions up to $50,000 (inc GST): Quotes not required
- Transactions $50,001 and over (inc GST): Obtain 2-5 quotes

Term: 1 October 2010 - 31 December 2015

What do I use this contract for?
HR services, including:
- Category 1A - Job Design and Classification
- Category 1B - Recruitment Management

Who are the contracted suppliers?
Please refer to the Contractor Profiles for each category.

Buyers Tips
- Service providers can decrease their hourly rates to take advantage of long-term work or agreed repeat assignments of work of a similar nature.
- If you are seeking quotes for services under this CUA please refer to the Contractor Profiles, which show contact details, the services they can provide and a list of organisations where previous work has been undertaken by the contractor, allowing you to make an informed purchasing decision.

Contract Manager: .................. John Lamb
Telephone: ......................... (08) 6551 1393
Email: ......john.lamb@finance.wa.gov.au

Buyers' Guide
Category 1A - Job Design & Classification - Contractor Profiles
Category 1B - Recruitment Management - Contractor Profiles
Price Schedule
Purchase Request Form
Customer Feedback Form
Temporary Personnel Services

Contract: CUATPS2014
Buying Rules: Mandatory for Public Authorities located in the Perth region
Term: 9 November 2014 - 8 November 2017

What do I use this contract for?
Temporary Personnel Services are available across five categories:

- Category A - Clerical and Administrative
- Category B - Technical & Trades
- Category C - Professional
- Category D - Finance & Accounting
- Category E - Information & Communication Technology

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Category A Clerical &amp; Administrative</th>
<th>Category B Technical &amp; Trades</th>
<th>Category C Professional</th>
<th>Category D Finance &amp; Accounting</th>
<th>Category E Information and Communications Technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anderselite Australia</td>
<td>✔</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chandler Macleod Group</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DFP Recruitment Services</td>
<td>✔</td>
<td>✔</td>
<td></td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Finite IT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✔</td>
</tr>
<tr>
<td>Gel Group</td>
<td>✔</td>
<td></td>
<td></td>
<td></td>
<td>✔</td>
</tr>
<tr>
<td>Hays Specialist Recruitment</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✔</td>
</tr>
<tr>
<td>Integrity Executive</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✔</td>
</tr>
<tr>
<td>Integrity Industrial</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Integrity Staffing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IPA Personnel</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Randstad</td>
<td>✔</td>
<td></td>
<td></td>
<td></td>
<td>✔</td>
</tr>
<tr>
<td>Talent International</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Titan Recruitment</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✔</td>
</tr>
</tbody>
</table>
Buyers Tips

- As a guideline, Temporary Personnel should not be engaged for longer than a six month period.
- Place your Service Requests well in advance to allow Contractors sufficient time to organise the most appropriate resource for your business.
- Approach several Contractors when placing your Service Requests to ensure you are receiving the best outcome. Make sure you inform the unsuccessful Contractors once you have made a decision.
- Fill out a Service Request form for each engagement, this will ensure you meet your Public Authorities’ audit requirements, and will provide a written contract if any issues were to arise. A Service Request form must be completed even if the engagement period is for a short period of time (i.e. one day).
- Respond quickly to Contractors when they offer candidates, otherwise the candidate you select may no longer be available.
- It would be expected that Temporary Personnel would be engaged only if the appropriate expertise is unavailable in the Public Sector at the time of need.
- Please ensure that a Service Request form is completed and agreed by both parties for all Temporary Personnel engagements to ensure that the purchase is in accordance with the terms and conditions of the contract.
Temporary Personnel Services in the Goldfields/Esperance Region

Contract: GBA035710
Buying Rules: Non-Mandatory
(Goldfields / Esperance Region Only)
Term: 11 July 2011 - 10 July 2015

What do I use this contract for?

- Clerical and administration
- Technical and Trades people
- Professional and Executive

Contract Manager: .................. Gillian Blake
Telephone: ......................... (08) 9080 1103
Email: ........ gillian.blake@finance.wa.gov.au

Buyers' Guide
Interpreting and Translating Services

Contract no: ITS2012
Buying Rules: Non-Mandatory (Perth region only)
Quotes not required
Term: 15 October 2012 to 14 October 2016
(plus 1 one-year extension option)

What do I use this contract for?

Interpreting Services:
- On-site (face-to-face).
- Telephone.
- Video conferencing and other visual media such as Skype.

Translating Services:
- Basic or draft translation (for information only).
- Checking and verifying accuracy of draft translations.
- Editing translations for publication.
- Proofing text to detect typographical errors.

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Contractor Name</th>
<th>Category A Culturally and Linguistically diverse Languages</th>
<th>Category B Aboriginal Australian Languages (TBA)</th>
<th>Category C Ausland (Sign Language)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alessandra and Co</td>
<td>(T)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ali Business Services</td>
<td>(I) (T)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>All Graduates Interpreting and Translating Services</td>
<td>(I) (T)</td>
<td></td>
<td>(I)</td>
</tr>
<tr>
<td>Burmese Interpreting and Translating Services</td>
<td>(I) (T)</td>
<td></td>
<td>(I) (T)</td>
</tr>
<tr>
<td>Christy Filipich</td>
<td></td>
<td></td>
<td>(I)</td>
</tr>
<tr>
<td>Japan Australia Word Services</td>
<td>(I) (T)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kimberley Interpreting Service Aboriginal Corporation</td>
<td></td>
<td></td>
<td>(I) (T)</td>
</tr>
<tr>
<td>Language Links</td>
<td>(I) (T)</td>
<td></td>
<td>(I) (T)</td>
</tr>
<tr>
<td>ONCALL Interpreters and Translators</td>
<td>(I) (T)</td>
<td></td>
<td>(I)</td>
</tr>
<tr>
<td>Western Australia Deaf Society</td>
<td></td>
<td></td>
<td>(I) (T)</td>
</tr>
</tbody>
</table>
Buyers Tips

- Buyers should become familiar with the Language Services Policy 2014 prior to placing an order.
- Buyers should refer to the eDecision Aid which details services available from this CUA through an easy-to-use tool.
- Buyers must ensure they provide the contractors with appropriate information to allow them to identify an interpreter or translator with the relevant skills appropriate to the specific assignment.
- Make sure you review the Price Schedules so you have an understanding of the charges and potential additional charges relating to your order.
- As this is a new CUA, feedback from Buyers is important to enable Finance to make continuous improvements. Refer to the Buyers Guide for review of Contractor’s performance.

<table>
<thead>
<tr>
<th>Contractor Name</th>
<th>Category A Culturally and Linguistically diverse Languages</th>
<th>Category B Aboriginal Australian Languages (TBA)</th>
<th>Category C Auslan (Sign Language)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Translators International</td>
<td>(I) (T)</td>
<td></td>
<td>(I) (T)</td>
</tr>
<tr>
<td>Virlina Yoman</td>
<td>(I) (T)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vital Interpreting Personnel</td>
<td></td>
<td></td>
<td>(I)</td>
</tr>
<tr>
<td>WA Interpreters Pty Ltd</td>
<td>(I) (T)</td>
<td></td>
<td>(I)</td>
</tr>
</tbody>
</table>

NB: (I) indicates availability for Interpreting Services, (T) indicates availability for Translating Services.
Hardware (Great Southern and Wheatbelt South Regions)

Contract no: GBA27272012 (Group Buying Arrangement)
Buying Rules: Non-Mandatory
Term: 1 October 2013 - 30 September 2016

What do I use this contract for?
- General Hardware and Building Products
- Lighting Electrical Products
- Plumbing Products
- Hand Tools
- Power Tools
- Paint and Accessories
- Garden and Outdoor
- Steel
- Timber

Key Features and Benefits
- Support local suppliers in the Great Southern Region
- ‘fast track’ purchases to save time and effort – the Department of Finance has already tested the market and selected suppliers that offer the best value for money;
- purchase products under contract terms and conditions that protect you as a buyer;
- have direct access to a range of hardware products.

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Contractor</th>
<th>General Hardware &amp; Building Products</th>
<th>Lighting &amp; Electrical Products</th>
<th>Plumbing</th>
<th>Hand Tools</th>
<th>Power Tools</th>
<th>Paint and Accessories</th>
<th>Garden &amp; Outdoor</th>
<th>Steel</th>
<th>Timber</th>
</tr>
</thead>
<tbody>
<tr>
<td>O’Keefe’s</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rexel</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Southern Tool and Fastners</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>T &amp; C Supplies Pty Ltd</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>United Tools</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Denmark Cooperative Co Ltd (Denmark only)</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BKW Cooperative Ltd (Kojonup, Katanning, Gnowangerup)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

Buyers Tips
- Identify yourself as a government buyer and quote the GBA number.
Cleaning, Kitchen and Bathroom Products

Contract no: 42309
Buying Rules: Mandatory (Perth region only)
Quotes not required
Term: 1 October 2010 - 30 September 2016

What do I use this contract for?

• Paper and plastic bags
• Paper towels and tissues
• Cleaning products
• Personal products
• Chemical Products
• Kitchen products
• Wiping cloths
• Cleaning gloves

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th></th>
<th>Paper &amp; plastic bags</th>
<th>Paper towels &amp; tissues</th>
<th>Cleaning products</th>
<th>Personal products</th>
<th>Chemical products</th>
<th>Kitchen products</th>
<th>Wiping cloths</th>
<th>Cleaning gloves</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bunzl Outsourcing Services</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>ABC Distributors</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>ABCO Products</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Centropak Australia</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Tailored Packaging</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Jasol Australia</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>OfficeMax</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Peerless JAL</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Quality Packaging</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>The Goods Australia</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Statewide Cleaning Supplies</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Staples Australia Pty Limited</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Trugrade</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>
Buyers Tips

• Check prices and sizes. The list of products available is comprehensive but you may save more by doing a quick comparison. For example, a 1kg size may offer better value than the 500gm size, or a carton of 100 instead of a packet of 24.

• Where you can select from more than one supplier, “pick and buy” the best value product that meets your needs.

• Consolidate buying to meet minimum order values

• All suppliers will deliver free in the Perth Region.

• Suppliers are willing to undertake a standard delivery schedule for your regularly purchased products and deliver them on a set day at a specific time.

Contract Manager: .................................. Steve Gan
Telephone: ...................................... (08) 6551 1412
Email: .................... steve.gan@finance.wa.gov.au
Cleaning, Kitchen & Bathroom Products in the Great Southern Region

Contract no: GBA124592013
Buying Rules: Non-Mandatory
(Great Southern Region only)
Term: 1 May 2014 - 30 April 2017
(plus two 1 year extension options)

What do I use this contract for?
• Cleaning Products
• Kitchen Products
• Bathroom Products

Key features and Benefits
• Support local suppliers in the Great Southern region;
• ‘Fast track’ purchases to save time and effort – the Department of Finance have already tested the market and selected suppliers that offer the best value for money;
• Purchase products under contract terms and conditions that protect you as a buyer;
• Have direct access to a range of cleaning related products.
• When buying under this GBA, always quote the GBA number (4011) and identify yourself as a government buyer.

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Contractor</th>
<th>General Cleaning Products</th>
<th>Kitchen Products</th>
<th>Bathroom Products</th>
</tr>
</thead>
<tbody>
<tr>
<td>Great Southern Packaging Supplies Pty Ltd</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Lorraine Distributors</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Staples Australia</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Quality Packaging Pty Ltd</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Quick Corporate Australia</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

Contract Manager: ......................... Janet Baker
Telephone: ................................. (08) 9892 6502
Email: ...................... janet.baker@finance.wa.gov.au

Buyers’ Guide
Domestic LPG, Medical, Industrial and Speciality Gases

Contract no: 49009  
Buying Rules: Mandatory (Statewide)  
Quotes not required  
Term: 1 February 2011 - 31 January 2016

What do I use this contract for?

- Domestic LPG in Cylinders:
  - 9kg and 45kg for domestic and commercial use
  - 15kg and 18kg forklift cylinders
- Medical Gases
  - Medical gases in cylinders
  - Liquid Medical Oxygen
  - Liquid Nitrogen and Argon
  - Homecare oxygen services
- LPG in Bulk:
  - Delivered directly into on-site tanks
- Industrial and Speciality Gases
  - Shielding and welding gases in different mixes
  - Gases available in industrial, high purity and ultra high purity grades

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Domestic LPG in Bulk</th>
<th>Domestic LPG in Cylinders</th>
<th>Medical Gases</th>
<th>Industrial &amp; Speciality Gases</th>
</tr>
</thead>
<tbody>
<tr>
<td>Air Liquide WA Pty Ltd</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>BOC Ltd</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Kleenheat</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

Buyers Tips

- Always quote the CUA number when buying any gas products from this CUA and check the invoices match the CUA price schedules.
- A rental fee is payable on all cylinders. Remember to return cylinders that are no longer required.
- If your usage requirements are for large quantities consider converting to bulk tanks rather than cylinders. Discuss your requirements with the approved Contractor and the Contract Manager.
- Check your invoices against the online price schedules.
- Compare industrial grade gas pricing between the two contractors.

Contract Manager: Benedicte Jean-Louis  
Telephone: (08) 6551 1370  
Email: benedicte.jean-louis2@finance.wa.gov.au

Buyers’ Guide
- Price Schedule - Medical Gases
- Price Schedule - Industrial Gases
- Price Schedule - LPG in Bulk & Cylinders
Agricultural Products

Contract: GBA201312137
Buying Rules: Non-Mandatory (Statewide, Regional Only)
Quotes not required
Term: 1 July 2014 - 30 June 2017
(plus one 2 year extension option)

What do I use this contract for?
- Agricultural Chemicals
- Fertilisers
- Fencing Products
- General Agricultural Merchandise

Who are the contracted suppliers?
- Elders
- Landmark
- Cowaramup Agencies

Buyers Tips
- Quote the Contract Number on orders - GBA201312137
- Ask the Supplier for the RRP or Cost Price so you can confirm that you're receiving correct contract pricing

Contract Manager: Carly Anderson
Telephone: 08 9781 4118
Email: carly.anderson@finance.wa.gov.au

Buyers' Guide
Electricity Services - Retail

Contract no: ELC2012
Buying Rules: Mandatory (Perth region only)
Quotes required
Term: 7 May 2013 - 6 May 2018
(plus five 1 year extension options)

What do I use this contract for?
Mandatory for all contestable sites (sites using over 50 MWh per annum) on contract connected to the South-West Interconnected System (SWIS) Grid for retail electricity. Agencies have the option to remain on regulated tariffs.

• Category A - Small End-User Sites (50 - 160 MWh per annum) Bundled pricing available as standing offer for Pick and Buy.
• Category B - Large End-User Sites (>160 MWh per annum) Unbundled pricing for large end-user sites. Option for bundled pricing available up to 2 GWh per annum.

Non-Mandatory Services:
• Demand side Management
• Renewable Energy Certificates (REC) - to increase use of renewable energy
• Renewable Energy Buy Back Scheme - excess power from solar panels
• Other incidental services directly related to the supply of retail electricity (as determined by the Contract Authority)

Buyers Tips
• The CUA generally offers the same industry standard 14 days payment terms with provisions to negotiate a 30 days payment without extra charges (do this after you get the quote).
• Consider the supplier Terms and Conditions as part of your overall value for money assessment. e.g. suppliers vary their CPI annually or quarterly.
• Contract for a 2 year term so as to receive the best overall total cost of ownership prices.
• Use available tools to help you in your evaluation.
• Match your needs to choice of suppliers. e.g. Energy buy-back capacity may be limited by some suppliers.

For the following calculators please contact the Contract Manager;
Price Comparison Calculator CUAELC2012
Capacity & Network Charges CUAELC2012

Contract Manager: Elysia Washer
Telephone: 08 6551 1594
Email: elysia.washer@finance.wa.gov.au

Buyers’ Guide
Specification Guide
Pick and Buy Order Form
eDecision Aid
General Waste Disposal & Recycling Services

Contract no: 36309
Buying Rules: Mandatory (Perth region only)
Quotes not required
Term: 15 May 2011 - 14 May 2016
(No further extension options are available)

What do I use this contract for?

Category A
• General Waste
• Recycling
• Controlled and Radioactive Waste Removal (including medical and related waste, chemicals and liquid waste)
• On Site Services

Category B
• Sanitary Napkin and Nappy Disposal

Category C
• Office Paper Recycling

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Category A - Total Waste Management</th>
<th>Category B - Sanitary Napkin and Nappy Disposal</th>
<th>Category C - Office Paper Recycling</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cannon Hygiene</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>Paper Recycling Industries</td>
<td></td>
<td>☑</td>
</tr>
<tr>
<td>Perthwaste</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>SUEZ Environnement (previously SITA Australia Pty Ltd)</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>Veolia Environmental Services</td>
<td>☑</td>
<td></td>
</tr>
</tbody>
</table>

Buyers Tips

• Utilise a ‘pick and buy’ approach and check contract scheduled rates for waste disposal choosing the contractor that best meets your requirements.
• Public Authorities are encouraged to discuss their waste removal requirements with the Contractors as this may result in achieving significant savings.
• Recycling is cheaper than sending waste to landfill. All Public Authorities are encouraged to recycle. For tips contact the approved contractors or the Contract Manager.
• The Order Form (available in the Buyers’ Guide) is to be completed by all Public Authorities prior to service commencement.

Contract Manager: ......................... Lucy Fiorina
TelephoneNumber: .................................................. 08 6551 1584
Email: ...................... lucy.fiorina@finance.wa.gov.au

Buyers’ Guide
Price Schedule
Waste Disposal Services for the Mid West Region

Contract no: GBA201401405
Buying Rules: Non-Mandatory (Mid West Region only)
Quotes not required
Term: 1 August 2014 - 31 July 2016
(plus three 1 year extension options)

What do I use this contract for?
• Total Waste Management
• General Waste
• Recycling
• Clinical Waste

Who are the contracted suppliers?
• SteriHealth Services Pty Ltd
• Tox Free Australia Pty Ltd
• Veolia Environmental Services

Buyers Tips
• Quote the Contract Number on orders - GBA201401405
• Assess your waste volume and select the appropriate bin sizes and pick-up frequency. Don’t forget to take into account prices for different bin sizes
• Consider which contractor best meets your needs at the best prices
Fuel - Bowser, Bulk and Drum

Contract no: FUE2013


Term: 1 April 2013 - 31 March 2016 (plus one 2 year extension option)

What do I use this contract for?

- Bowser Fuel (Fuel Cards)
- Bulk fuel
- Drum fuel

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th></th>
<th>Bowser</th>
<th>Bulk</th>
<th>Drum</th>
</tr>
</thead>
<tbody>
<tr>
<td>BP Australia Limited</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Caltex Australia Petroleum Pty Ltd</td>
<td>✓</td>
<td>(Including Woolworths sites)</td>
<td>✓</td>
</tr>
<tr>
<td>The Shell Company of Australia Limited</td>
<td>✓ (Including Coles sites)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Buyers Tips

- The weekly ULP fuel price cycle in the metro area can vary prices by 13cpl. Thursdays are generally the most expensive with prices then decreasing over the week to their lowest point on Wednesdays.
- Having a Fuel Card from more than one contractor will give you better service station coverage so you can buy from the service station with the lowest price on the day.
- Top up your fuel tank when prices are cheap, don’t just fill up when your tank is empty.
- Subscribe to Fuelwatch and receive daily advance notice of prices at the service stations that you nominate.
- Before making a country trip plan ahead and have a look at the service stations en-route that accept our Fuel Cards. There are 330 sites in country WA that accept our Fuel Cards so you shouldn’t get caught short.

Contract Manager: Brad Larson
Telephone: (08) 6551 1387
Email: brad.larson@finance.wa.gov.au

Buyers’ Guide
Service Station Sites by Supplier & Suburb
Announcement of the new Fuel CUA - Circular #1
Supply of Reticulated Gas

Contract no: CUARGS2014

Buying Rules: Mandatory for all government sites where a Panel Supplier is available to supply Reticulated Gas (natural) via a distribution system that is covered under an access arrangement covered system under the National Gas Access (WA) Act 2009.

Term: From 1 April 2015 - 31 March 2020
(plus five, one year extension options)

What do I use this contract for?

- **Category A - Small Use Customer (Consuming less than 1 TJ per annum)**
  Bundled pricing available as standing offer for Pick and Buy. Mandatory for sites on a contract rather than on regulated tariffs.
- **Category B - Large Use Customer (Consuming 1 TJ or higher per annum)**
  Unbundled pricing for large end-user sites. Option for bundled pricing available up to 5 TJ per annum. Mandatory for sites on a contract rather than on regulated tariffs.

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Category A (small use)</th>
<th>Category B (Large use)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alinta Sales Pty Ltd</td>
<td>✓</td>
</tr>
<tr>
<td>Electricity Generation and Retail Corporation (Synergy)</td>
<td>✓*</td>
</tr>
<tr>
<td>Perth Energy Pty Ltd</td>
<td>✓</td>
</tr>
<tr>
<td>Wesfarmers Kleenheat Gast Pty Ltd</td>
<td>✓</td>
</tr>
</tbody>
</table>

*For Small use customer sites consuming 0.18TJ to 1 TJ gas per annum only

Buyers Tips

- The CUA generally offers industry standard 14 days payment terms, however, some suppliers offer 30 days payment terms. There are provisions for customers to negotiate a 30 days payment without extra charges and you can also seek quotes under 30 days payment terms.
- Consider the supplier Terms and Conditions as part of your overall value for money assessment. e.g. suppliers vary their CPI annually or quarterly.
- Contract for a 2 year term so as to receive the best overall total cost of ownership prices. If you need a longer term, include them as ‘extension options’ to give flexibility for new contracts.
- Use available tools to help you in your evaluation.
- All government sites will have the option of remaining on regulated tariffs (not under this CUA) based on a value for money assessment.
- Please note that the Department of Finance has approved an exemption from the requirement of Department of Education of having to use the reticulated natural gas CUA on the basis that the Department has their own contract ETT2313/2013 Supply of Reticulated Natural Gas.

**Contract Manager:** Sean Quintal
**Telephone:** (08) 6551 1499
**Email:** sean.quintal@finance.wa.gov.au

**Buyers Guide**
- eDecision Aid
- Specification Guide
- Quotation Form
Printing and Copying Machines and Solutions

Contract no: PCS2013
Buying Rules: Mandatory (Perth Metropolitan Only)
Quotes Required
Term: 29 October 2013 - 28 October 2016
(Plus two 1 year extension option)

What do I use this contract for?

Panel 1: Managed Print Services (MPS)

- Under this panel, buyers have the potential to attain savings of up to 30% on print-related expenditure by engaging an MPS supplier to provide them with the required printing, copying, scanning, and faxing capabilities without having to own any of the equipment.

Panel 2, 3 and 4 - The Product Panels for Multifunction Devices, Printers and Faxes.

- A multifunction device is defined as a document output machine that can perform two or more of the following functions: copying, printing, scanning, and faxing functions. The devices offered can have mono or colour/mono capabilities, network interface, and the facility to print on both A4 and A3 paper. The printer technology that is most relevant is Laser/Colour Laser although other options may be offered by some vendors.

- A printer is defined as a single-purpose device that can output the contents of a document or image onto A4 and/or A3 paper from a single-user or networked computer. The devices offered have mono or colour/mono capabilities. The printer technology that is most relevant is Laser/Colour Laser although other options may be available by some vendors.

- A fax is defined as imaging equipment – excluding thermal devices – manufactured as a standard model for A4 Plain Paper that serves as a hard copy output device that has a primary function of sending and receiving information.

Panel 5 - Consumables

Brokerage Service for Consumables can be defined as a desktop delivery service providing genuine and recycled consumables to support all products offered under this contract, and including consumables for legacy equipment procured under previous contracts. Other services may include Click Rate (cost per copy) or Maintenance Services for equipment procured under this contract and legacy equipment procured under previous contracts.

Please consult the Buyers Guide for further information.
Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Panel 1 - MPS</th>
<th>Panel 2 - MFD’s</th>
<th>Panel 3 - Printers</th>
<th>Panel 4 - Faxes</th>
<th>Panel 5 - Consumables</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aussie IT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Canon Australia</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Complete Office Supplies</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Fuji Xerox Australia</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Konica Minolta</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kyocera Document Solutions Australia</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Laser Exchange</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Lexmark Australia</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OfficeMax Australia</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Ricoh Australia</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Staples Australia</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Toner Plus</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
</tr>
</tbody>
</table>

Buyers Tips?
- Please refer to Appendix 2, Appendix 3, and Appendix 4 in the Buyers Guide for Buyers Tips.

Contract Manager: Ivor Lee
Telephone: (08) 6551 1432
Email: ivor.lee@finance.wa.gov.au

Buyers’ Guide
Quotation Form Panel 1
Quotation Form Panels 2, 3, 4, and 5
Master Pricing Schedule
Computing and Mobile Devices

Contract no: CUACMD2014
Buying Rules: Mandatory (Perth region only)
Send quotes to suppliers or buy directly from the Supplier CUA Portals

Term: 16 February 2015 - 15 February 2017
(Plus three 1 year extension options)

What do I use this contract for?
• Desktop computers
• Notebook computers (including "ultrabooks")
• Chromebooks
• Tablets and phablets
• Hybrid computers
• Workstation computers
• Thin clients
• Zero clients

Who are the contracted suppliers?
Listed below are the qualified contractors, please check the Contracts WA or Buyers' Guide for a list of the authorised dealers.

Acer Computer Australia
CDM Australia
Dell Australia
EDsys Computers
JB HI-FI Commercial
Moncrieff Technology Solutions
Stott & Hoare
Toshiba Australia
Winthrop Australia
Buyers Tips

• There is no longer a mandatory price list for this CUA. This means that contractors can offer any device within the brands and product types they are qualified to supply through the quotation process. However, the Department of Finance maintains a non-mandatory price list called the "Best Value Model" through which you can browse for products. You will also soon be able to browse for models through CUA Web Portals that suppliers are creating for buyers (these will be ready in the near future). Please visit Contracts WA to access these two non-mandatory price lists.

• The devices on this CUA now cover most operating system platforms, including Windows, Apple OSX, Apple iOS, Chrome OS, and Android.

• Ruggedised devices are out of scope of this CUA. Buyers should procure these products through their usual procurement processes, ensuring that they adhere to State Supply Commission policies, including open and effective competition.

• Purchase of accessories and peripherals under CUACMD2014 is non-mandatory for all agencies in WA; i.e. buyers may purchase these items under CUACMD2014 separately or as a bundle with a computer. Alternatively, buyers can also choose to purchase these items outside of the CUA, ensuring that they adhere to State Supply Commission policies, including open and effective competition.
Information Security Management Services

Contract: CS14998
Buying Rules: Mandatory Statewide Quotes required
Term: 8 March 2012 - 7 March 2016

What do I use this contract for?
• Consultancy and Advisory
• Auditing and Compliance
• Training and Awareness
• Testing Services

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Consultancy and advisory</th>
<th>Auditing and compliance</th>
<th>Training and awareness</th>
<th>Testing services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amcom L7 Solutions</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Stratsec.net</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>CQR Consulting</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Stantons International</td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Protiviti</td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>WindowLogic</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Fujitsu</td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Sense of Security</td>
<td>✓</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>CSC Australia</td>
<td>✓</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
</tbody>
</table>

Contract Manager: Coral Graham
Telephone: (08) 6551 1435
Email: Coral.graham@finance.wa.gov.au

Buyers’ Guide
Cyber Security Health Check Self Assessment
eDecision Aid
Quotation Forms
Contract Systems Solutions

Contract: CSS2013
Buying Rules: Mandatory (Perth Metropolitan Only)
Quotes required
Term: 28 October 2013 - 27 October 2016 (plus two 1 year extension options)

What do I use this contract for?
The CUA will cover proposed software solutions (products and related services) that may be procured by WA public authorities and other approved users to establish, deliver and maintain Contract Systems Solutions. This allows for both ‘off the shelf’ and customised software that delivers an entire business solution encompassing all of the business support functions, or discrete modules of this, including the following components:

- Software licenses;
- Software license support and maintenance including the ability to renew these arrangements;
- A choice of distribution models including ‘on site’ or Software as a Service (SaaS) methodologies;
- System implementation services; and
- Other additional related services such as customisation of software, training, additional consultation and integration with other systems.

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>eBMS</td>
<td>eBMS Platform</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Fortix</td>
<td>Fortix Freedom</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>McLachlan Lister</td>
<td>PMWeb</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Open Windows</td>
<td>Open Windows Contracts</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
</tbody>
</table>

Buyers Tips
- The ‘Pick and Buy’ procurement option is currently in development. Agencies who wish to procure under this CUA should use the quotation process.

Contract Manager: .........................Coral Graham
Telephone: ..................................... (08) 6551 1435
Email: .........................Coral.graham@finance.wa.gov.au

Buyers’ Guide
Quotation Forms
Data Centre Facilities & Associated Management Services

Contract: 169209
Buying Rules: Non-mandatory Quotes required
Term: 25 October 2010 to 24 October 2016

What do I use this contract for?
- Co-location Services
- Managed Services
- Fully Managed Services
- Transition Management
- Disaster Recovery

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th></th>
<th>Co-location Services</th>
<th>Managed Services</th>
<th>Fully Managed Services</th>
<th>Transition Services</th>
<th>Disaster Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fujitsu Australia Ltd</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Amcom Pty Ltd</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSC Australia Pty Ltd *</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>NEC IT Services Australia Pty Ltd</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>ASG Group Ltd</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ISA Technologies</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* excluding “Pick and Buy” and/or non-priced services valued <$250,000.
Telecommunications Services

Contract no: 56808
Buying Rules: Voice and Data Services
Mandatory (State-wide)
Fixed Satellite Data Services
Non-Mandatory

Mobile Services
Airtime: Mandatory (State-wide)
Handsets: C1 - Mandatory (Perth region)
Handsets: C2 - Non-Mandatory (State-wide)

Quotes not required

Term: 12 April 2010 - 11 January 2016

What do I use this contract for?

• Voice Services - Category A
  ▪ A1: Access services and local calls
  ▪ A2: Long distance calls
  ▪ A3: Inbound services
  ▪ A4: Managed voice services
  ▪ A5: Fixed to Mobile services

Any agencies requiring a complete unified communications solution should contact the CUA Contract Manager to discuss their options.

• Data Services - Category B
  ▪ B: Data services

• Mobile Services - Category C
  ▪ C1: GSM/3G mobile services
  ▪ C2: Satellite services
Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Contractor</th>
<th>A1</th>
<th>A2</th>
<th>A3</th>
<th>A4</th>
<th>A5</th>
<th>B</th>
<th>C1</th>
<th>C2</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAPT Limited</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amcom Pty Ltd</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nextgen Networks Pty Ltd</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Optus Networks Pty Ltd</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Orion Satellite Systems Pty Ltd</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pivotel Group Pty Ltd</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Telstra Corporation Limited</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Vodafone Australia Pty Ltd</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Note 1**: For Category A4 - Amcom and Telstra provide Managed Voice Services. Amcom, Optus and Telstra provide SIP Trunking services under this category.

**Note 2**: For Category A5 - Vodafone provides Fixed to Mobile equivalent services under the C1 GSM/3G Category.

**Buyers Tips**

- View the eDecision Aid and Rates pages on Contracts WA to obtain prices for the items you require.
- For more than one contractor appointed, evaluate best value for money for your needs.
- Check contractor’s details to determine the preferred communication method preferred for orders.
- Negotiate with the suppliers for reduced pricing within each category.
- Consider separate contractors and options for metropolitan and regional areas.
- Seek quotes from all contractors if you wish to enter into contracts longer than 12 months.

Contract Manager: ............... Eddie Rusiecki
Telephone: .......................... (08) 6551 1431
Email: ....Eddie.Rusiecki@finance.wa.gov.au

Buyers' Guide
Pick and Buy Proforma
Voice Service Rates - Category A
Data Service Rates - Category B
eDecision Aid Mobile Pricing - Category C
Audio Visual Solutions

Contract no: CUAAVS2012

Buying Rules: Mandatory (Perth region only)
Quotes required

Term: 11 June 2012 to 10 June 2016
(No further extension options are available)

What do I use this contract for?

Audio Visual Services:
• Design
• Installation, integration and support
• End to end solutions

Audio Visual Products:
• Data and multimedia projection
• Interactive whiteboards and associated technologies
• Electronic whiteboards
• Visual display units

Videoconferencing:
• Design
• Installation, integration and support
• End to end solutions
• Products
ICT Equipment Disposal

Contract no: 47110
Buying Rules: Mandatory (Perth region only)
Term: 30 August 2011 - 29 August 2016
(No further extension options available)

What do I use this contract for?
Disposal of information and communications technology (ICT) equipment via:

Core Services
• Panel A: Sale by Auction
• Panel B: Community Reuse
• Panel C: Environmental Recycling

Supplementary Services
1. Sanitisation and destruction of storage media
2. Transportation of equipment
3. Equipment testing and cleaning (Panel A Only)


Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Supplier</th>
<th>Panel A Sale by Auction</th>
<th>Panel B Community reuse</th>
<th>Panel C Environmental recycling</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pickles Auctions</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mandurah Musceteers Charity Computers Inc</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Technology Assisting Disability Western Australia Inc (TADWA)</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Secure Computer Recycling &amp; Disposal</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Sims e-Recycling Pty Ltd</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>SITA Environmental Solutions</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Total Green Recycling</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>
Buyers Tips

• Consider all options for disposal of ICT equipment under the CUA.
• Consider the environmental and social opportunities as well as financial return.
• Consider community reuse opportunities which assist disadvantaged persons or groups in Western Australia to gain access to information technology.

Contract Manager: ..................... Mary Bernard
Telephone: ......................... (08) 6551 1596
Email: ........mary.bernard@finance.wa.gov.au
IT Servers and Data Storage Devices

Contract no: 13010
Buying Rules: Mandatory (Perth region only)
Quotes required
Term: 1 May 2011 - 30 April 2016
(No further extension options available)

What do I use this contract for?

Panel A - IT Servers
• Tower Case
• Rack Intensive
• Blade Servers
• Data Storage Devices

Panel B - Data Storage Devices
• Storage Solutions
• SAN Switches
• Storage (Tape/VTL)

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Panel A - IT Servers</th>
<th>Product Brand</th>
<th>Tower Case</th>
<th>Rack Intensive</th>
<th>Blade Servers</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDM Australia Pty Ltd</td>
<td>Hewlett Packard</td>
<td>✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cisco Systems Australia Pty Ltd</td>
<td>Cisco</td>
<td>✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dell Australia Pty Ltd</td>
<td>Dell</td>
<td>✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EDsys Computers</td>
<td>EDsys</td>
<td>✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hewlett-Packard Australia Pty Ltd</td>
<td>Hewlett Packard</td>
<td>✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lenovo (Australia &amp; NZ)</td>
<td>Lenovo</td>
<td>✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Page 62
<table>
<thead>
<tr>
<th>Panel B - Data Storage Devices</th>
<th>Product Brand</th>
<th>Storage Solutions</th>
<th>SAN Switches</th>
<th>Storage (Tape/VTL)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Entry Mid High End</td>
<td>Entry Mid High End</td>
<td>Entry Mid High End</td>
</tr>
<tr>
<td>CDM Australia Pty Ltd</td>
<td>Hewlett Packard</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
<tr>
<td>Dell Australia Pty Ltd</td>
<td>Dell</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
<tr>
<td></td>
<td>Brocade</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
<tr>
<td></td>
<td>EMC</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
<tr>
<td>EMC Australia</td>
<td>EMC</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
<tr>
<td></td>
<td>Cisco</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
<tr>
<td></td>
<td>Storage Tek</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
<tr>
<td>Hewlett-Packard Australia Pty Ltd</td>
<td>Hewlett Packard</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
<tr>
<td>Hitachi Data Systems Australia</td>
<td>HDS</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
<tr>
<td></td>
<td>Cisco</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
<tr>
<td></td>
<td>Brocade</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
<tr>
<td></td>
<td>Quantum</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
<tr>
<td></td>
<td>Falconstor</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
<tr>
<td>IBM Australia Limited</td>
<td>IBM</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
<tr>
<td>NetApp Australia Pty Ltd</td>
<td>NetApp</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
<td>✓ ✓ ✓</td>
</tr>
</tbody>
</table>

**Buyers Tips**

- Buy according to needs. Adopt the notional specifications designed to meet the needs of most public sector agencies.
- Standardise your agency’s server fleet. This reduces implementation, training, support and maintenance costs, thereby reducing your total cost of ownership (TCO).
- Take advantage of the fixed minimum discounts and choose servers based on the purchase price and support costs.

---

**Contract Manager:** Mary Bernard  
**Telephone:** (08) 6551 1596  
**Email:** mary.bernard@finance.wa.gov.au  
**Buyers’ Guide**  
**Order Form**
ICT Network Infrastructure Solutions

Contract no: CUANIS2013
Buying Rules:
Mandatory Statewide
Quotes required
Term: 23 October 2013 - 22 October 2016
(plus two 1 year extension options)

What do I use this contract for?

Panel A - Network Products
Under this panel Suppliers will provide network products, associated maintenance support services and basic installation services.

<table>
<thead>
<tr>
<th>Category 1 - Network Appliances</th>
<th>Category 2 - IP Telephony Products</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Routing and switching</td>
<td>• Voice over IP Telephony infrastructure</td>
</tr>
<tr>
<td>• Load balancing / Acceleration</td>
<td>• Unified communications</td>
</tr>
<tr>
<td>• Security and access control (Firewall appliances)</td>
<td></td>
</tr>
<tr>
<td>• Wireless / Mobility</td>
<td></td>
</tr>
</tbody>
</table>

Panel B - End to End Network Solutions

• This panel is used for the complete fit out of a network environment and incorporates design and implementation services including product sales and after sales support to facilitate the procurement of “end-to-end” solutions.

• Under this panel Suppliers may offer brands not offered by any other Panel Supplier as ancillary items to complete an end to end network solution.
Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Aeroscout</th>
<th>Audiocode</th>
<th>Avaya</th>
<th>Blue Coat</th>
<th>Brocade</th>
<th>Cisco</th>
<th>Checkpoint</th>
<th>Dell</th>
<th>EMC-RSA</th>
<th>Enterasys</th>
<th>F5</th>
<th>Fortinet</th>
<th>HP</th>
<th>IBM</th>
<th>Juniper</th>
<th>Palo Alto</th>
<th>Riverbed</th>
<th>Silver Peak</th>
<th>Sonus</th>
<th>Xirrus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alphawest Services</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amcom L7 Solutions</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BT Australasia</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Data#3 Limited</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dell Australia</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dimension Data Australia</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Empired Limited</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fujitsu Australia Limited</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hewlett-Packard Australia</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IBM Australia</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NEC Australia</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>R-Group International</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Buyers Tips

- The ‘Pick and Buy’ procurement option is now available for common items only. For items not listed contact the Supplier for a full product list of their qualified brands.

*Please note additional Supplier product catalogues will be made available once approved. Agencies who wish to procure from Suppliers who product catalogues are as yet unavailable should use the quotation process.

- Take advantage of the fixed minimum discounts and choose network infrastructure based on the purchase price and support costs.

Contract Manager: Coral Graham
Telephone: (08) 6551 1435
Email: Coral.graham@finance.wa.gov.au

Buyers’ Guide
Product Catalogue
Services for Panel B
Quotation Form
Microsoft Licenses

Contract no: 150910

Buying Rules:
MANDATORY for volume licensing program purchases by approved Public Authorities.

Non-MANDATORY for open licensing program purchases by approved Public Authorities

Please refer to the Buyers Guide for eligibility criteria.

Term:
Head Agreement: Microsoft - 1 June 2011 to 30 June 2017

Software License period enrolment: 1 June 2014 to 31 May 2017

Insight Enterprises Australia Pty Limited: 13 June 2011 - 11 June 2016
(Plus two 6 month extension options)

What do I use this contract for?

• Government Open Licenses Program (GOLP)
• Microsoft Open Value for Government Program (OVG)
• Microsoft Enterprise Agreement Program
• Microsoft Whole for Government Enterprise Agreement Program

Who are the contracted suppliers?

• Insight Enterprises Australia Pty Ltd

Contract Manager: ....................... Roslyn Carter
Telephone: ............................. (08) 6551 1442
Email: .................. roslyn.carter@finance.wa.gov.au

Buyers’ Guide
ICT Services

Contract no: 14008
Buying Rules: Mandatory (Perth region only)
Quotes required, refer to website
Term: 9 September 2009 - 31 January 2016

What do I use this contract for?

For the provision of information and communication technology services related to:

<table>
<thead>
<tr>
<th>Category</th>
<th>Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Strategic Business &amp; Planning Services</td>
</tr>
<tr>
<td>B</td>
<td>Efficiency and Optimisation Services</td>
</tr>
<tr>
<td>C</td>
<td>Risk Management Services</td>
</tr>
<tr>
<td>D</td>
<td>Procurement Management Services</td>
</tr>
<tr>
<td>E</td>
<td>ICT Project Management</td>
</tr>
<tr>
<td>F</td>
<td>Business Solutions Services</td>
</tr>
<tr>
<td>G</td>
<td>Server Management Services</td>
</tr>
<tr>
<td>H</td>
<td>Desktop Management Services</td>
</tr>
<tr>
<td>I</td>
<td>Network and Facilities Management Services</td>
</tr>
<tr>
<td>J</td>
<td>ICT Security Management Services</td>
</tr>
<tr>
<td>K</td>
<td>ICT Repairs and Maintenance Services</td>
</tr>
<tr>
<td>L</td>
<td>Research and Advisory Services</td>
</tr>
</tbody>
</table>

For more information please view the buyers’ guide
Buyers Tips

- Log in to the eDecision Aid using the link below to access the list of Contractors.
- Procurements of above $50,000 require Department of Finance Procurement representative’s involvement. Get in contact with your assigned Government Procurement Representative early to discuss your buying needs.
- Bundling of products and services are not within scope of this CUA. Always refer to the Buying Rules in the Buyers Guide.
- The Contractor’s quoted hourly rates must not exceed their listed maximum hourly rates quoted for the category. Always refer to the eDecision Aid for the approved rates.
- Assess quotations on value for money including suitability, experience, risks and costs.
- Always contact your Government Procurement Representative or the Contract Manager whenever in doubt.
- Management Tool is available in the resources section below.
## Finance Solutions

**Contract no:** FHPS2012  
**Buying Rules:**  
Category One - Mandatory (Statewide)  
Category Two - Mandatory (Statewide) - Cancelled 28 June 2013  
Category Three - Non-Mandatory  
**Term:**  
1 July 2012 - 30 June 2016  
(plus two 2 year extension options)

### What do I use this contract for?

<table>
<thead>
<tr>
<th>Category One - Financial Solutions</th>
<th>Products</th>
<th>Hosted Services</th>
<th>Bureau Services</th>
<th>Software-as-a-Service</th>
<th>Implementation Services</th>
<th>Application Support Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mandatory (Statewide) for agencies with 75+ FTEs</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Category Three - Implementation and Application Support Services</td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Non-Mandatory</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**Contract Manager:** ...............Eddie Rusiecki  
**Telephone:** ..........................(08) 6551 1431  
**Email:** .....Eddie.Rusiecki@finance.wa.gov.au

**Buyers Guide**  
**Quote Form**  
**Price Schedule**
Copy Paper and Stationery (Great Southern and Southern Wheatbelt)

Contract no:  GBA70962013 (Group Buying Arrangement)

Buying Rules:  Non Mandatory (Great Southern Region)
Pick and Buy
Quotes not required

Term:  1 October 2013 to 30 November 2016
Plus 1 year extension option

What do I use this contract for?

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part 1</td>
<td>Copy Paper</td>
</tr>
<tr>
<td>Part 2</td>
<td>General Stationery</td>
</tr>
</tbody>
</table>

Category A - Stationery
- Adhesives
- Batteries
- Calculators
- Computer aides – glare screen, keyboard rest, mouse pad
- Correction fluids, erasers
- Diaries
- Dividers and page marker flags
- Fasteners- paper clips, pins
- Files, binders
- Rulers, sharpeners, staplers, punches, scissors
- Labelling and stamping accessories
- Media and data storage – computer diskettes, compact discs, data cartridges
- Specialty mail Products – padded envelopes and postal tubes
- Writing instruments – pens, pencils, highlighters, markers
- Writing pads, notebooks

Category B - Toner and Ink Cartridges
- Laser Printer and copier toner cartridges
- Inkjet printer cartridges

This Contract will not include the following:
- Computer hardware and software
- Noticeboards and whiteboards
- Janitorial equipment, including toilet and facial tissues
- Office machines such as printers, facsimiles, scanners and data projectors
- Kitchen or catering equipment
- Cameras
- Furniture
**Who are the contracted suppliers?**

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Part 1</th>
<th>Part 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Copy Paper</td>
<td>General Stationery</td>
</tr>
<tr>
<td>Albany Office Products Depot</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Albany Stationers</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Enigma Business Products Pty Ltd</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Officeworks</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Quick Corporate Australia</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Southern Stationery</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Storm Office National</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Office Max Australia Limited</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Stapes</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>
Office Stationery and Consumables

Contract no: CUASTA2014
Buying Rules: Mandatory Perth Metro Area
- Category A (Office Stationery & Office Kitchen Provisions)
- Category B (Copy Paper)
- Category C (Envelopes)
Non-Mandatory
- Category A (Office Kitchen Provisions)
Quotes not required
Term: 1 June 2015 to 30 May 2018
(Extension option available up to 24 months)

What do I use this contract for?
- Office stationery
- Office kitchen consumables
- White and coloured copy paper
- Unprinted and printed envelopes

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th></th>
<th>Office Stationery</th>
<th>Office Kitchen Provisions</th>
<th>Copy Paper</th>
<th>Envelopes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Australian Paper</td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Complete Office Supplies</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Lyreco</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Staples Australia</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>
Buyers Tips

• Make sure you're buying items on the CUA to receive the best prices.
• Investigate ways to reduce your paper usage. For example, set your printer defaults to double-sided printing to reduce paper usage by up to 30%.
• When purchasing envelopes, suppliers offer a draw down facility. This means you can pay for your items up front, have them stored at the supplier’s warehouse and delivered to you when required. Make sure to overprint them in a single colour, as costs will rise when you add another colour.

CUASTA2014 Links

• Price Schedules
  • Office Stationery
  • Office Kitchen Provisions
  • Copy Paper
  • Envelopes

• Service Level Agreements (SLA)
  • Australian Paper SLA
  • Complete Office Supplies (COS) SLA
  • Lyreco SLA
  • Staples SLA

• Additional Envelope Documentation
  • Australian Paper
    • Australian Paper Order Form
    • Australian Paper Envelope Guide
Oracle Products

Contract no: CUA0149312
Buying Rules: Mandatory (Statewide)

Term: 21 May 2015 to 21 May 2018
(plus two 1 year extension options)

What do I use this contract for?

Category A - Enterprise Agreements
Category A provides for Enterprise Agreements at a whole of government level for Oracle products. Currently this is provided for e-Business Suite (ex-RFP2). These will be managed at a whole of government level by Finance, but the responsibility and accountability for their ongoing management rests with agencies.

Category A covers:
- Access to the E-Business suite (ex RFP2) for new agencies;
- Enterprise Agreements or an aggregated buy;
- Support and maintenance for Enterprise Agreements; and
- Pre-negotiated terms and conditions.

Category B - Products
Products available under Category B fall into four areas; software, hardware, cloud services and support and maintenance.

Agencies are able to:
- Buy products on an incremental basis or aggregate a purchase;
- Top up licences as required;
- Extend their support and maintenance agreements; and
- Seek discounts above the minimum for volume purchases.

Buyers Tips
The Buyer must use the CUA order form or risk inadvertently accepting additional terms and conditions not covered by the CUA.

Choose the best value for money quotation.

Agreed changes have been negotiated with Oracle to the Department of Finance?s Request Conditions and General Conditions of Contract (August 2012). Agencies should not agree or sign any alternative terms and conditions unless they have sought legal advice and are comfortable with the variations requested. Please contact the Contract Manager for a copy of the amended terms and conditions.

Contract Manager: Ray Znaor
Telephone: (08) 6551 1307
Email: daniel.hartley@finance.wa.gov.au

Buyers’ Guide
Price Schedule
Order Form
Records Management

Storage, Retrieval, Destruction and Digitisation of Paper and Electronic Records

Contract no: CUAREC2015
Buying Rules: Mandatory (Perth Metropolitan Only)
Quotes not required
Term: 15 July 2015 to 14 July 2022
(Plus three 1 year extension options)

What do I use this contract for?
• Storage, Lodgement, Retrieval, Collection & Delivery
• Off-site Destruction: Destruction of records held at the contractor’s premises
• On-site Destruction: Destruction of records collected from, but not destroyed at, the customer’s premises
• Digitisation Services

Who are the contracted suppliers?
• Grace Records Management
• The Information Management Group
• Recall Information Management
• Specialised Security Shredding
• Totally Confidential Records Management (Archivewise)

Buyers Tips
• The CUA introduces a mechanism whereby a customer’s newly chosen records storage service provider will absorb costs of transitioning records from the outgoing records storage service provider
• Consolidate your records and reduce ongoing storage costs by destroying records due from destruction
• Consider digitising records to enhance accessibility and reduce storage costs
• For ease of purchase, you can pick and buy directly from contractors without calling for tenders
• Use the contractors’ on-line systems whenever possible to increase the accuracy and efficiency of service provisions
• If you require technical or legislative advice related to records management, please contact the State Records Office

Buyers Guide
Price Schedule - Grace Records Management
Price Schedule - Recall Information Management
Price Schedule - Specialised Security Shredding
Price Schedule - The Information Management Group
Price Schedule - Totally Confidential Records Management
Storage, Retrieval and Destruction Services for Paper and Electronic Records

Contract no: 34504
(records stored from 29 March 2005)
123499
(records stored to COB 28 March 2005)

Buying Rules: Quotes not required


What do I use this contract for?

34504:
• Storage and retrieval of records placed in off-site storage prior to 15 July 2015 (no new records to be lodged after this date under this CUA)

123499:
• Storage of records placed in off-site storage prior to 29 March 2005 (no new records to be lodged after this date under this CUA)

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th></th>
<th>34504 - Storage, retrieval and destruction</th>
<th>34504 - Destruction (off-site)</th>
<th>123499 - Storage, retrieval and destruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compu-Stor</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Iron Mountain Australia Pty Ltd</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Recall Information Management Pty Ltd</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Specialised Security Shredding</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Totally Confidential Records Management</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
</tbody>
</table>

Buyers Tips

• Use the new CUA (REC2015) for current storage, retrieval, destruction and digitisation service requirements for paper and electronic records.
• The new CUA (REC2015) introduces a mechanism whereby a customer’s newly chosen records storage service provider will absorb costs of transitioning records from the outgoing records storage service provider.

Please note that these CUAs are not to be used for the storage of records that are lodged on or after 15 July 2015. Please instead use CUAREC2015.

Contract Manager: ......................Daniel Hartley
Telephone: ..................................(08) 6551 1391
Email: .............daniel.hartley@finance.wa.gov.au

Buyers’ Guide
Price Schedule 34504
Price Schedule 123499
Storage, Retrieval and Destruction of Paper and Electronic Records (Great Southern Region)

Contract no: GBA089882014 (Group Buying Arrangement)
Buying Rules: Non-mandatory (Great Southern Region only)
   Pick and Buy
   Quotes not required
Term: 01 December 2014 to 30 November 2017

What do I use this contract for?

- Storage
- Delivery or collection of records
- Retrieval or re-shelving of records
- Destruction
- Lodgements
- Supply of pH neutral archival boxes and standard archival boxes

Key Features and Benefits

- Purchase goods under contract terms and conditions that protect you as a buyer.
- Direct purchases to save time and effort – the Department of Finance has already tested the market and selected suppliers that offer the best value for money.
- Support local suppliers in the Great Southern Region.

When buying under this GBA, always quote the GBA number (089882014) and identify yourself as a government buyer.

Who are the contracted suppliers?

- R.E. Wright Pty Ltd T/A Albany Records Management
- Grace Records Management (Australia) Pty Ltd

Contract Manager: .................... Charlotte Munro
Telephone: ............................ (08) 9892 6503
Email: ........ charlotte.munro@finance.wa.gov.au
Document Transfer Services

Contract no: 58810
Buying Rules: Mandatory (Perth region only)
Quotes not required
Term: 2 September 2011 - 1 September 2016

What do I use this contract for?

• Collection and lodgement of postal articles at Australia Post
• Transfer of member to member documents (e.g. documents to/from other sites within your agency and other agencies)
• Mail separation and completion of a mailing statement (optional)
• Collection from a post office box and delivery to the customer site (optional)

Who are the contracted suppliers?

• Toll Priority

Buyers Tips

• Determine a suitable and cost-efficient frequency for scheduled services for clearer price-concessions.
• You may be able to save money by limiting contractor site visits.
• When creating new mail, clearly set out the destination on all envelopes. Cleanly addressed mail is awarded with price concessions.

• Utilising the full extent of envelope capacity and removal of unnecessary weight can cut costs.
• Consider folding A4 paper in thirds to fit into smaller envelopes.
• Communicate through email or facsimile where practical. This can be effective in saving both printing and postage expense. Double-side prints to reduce document weight.
• Once a day service is half the price of a twice a day service. Also consider an alternate day service, particularly if you do not have large quantities of mail.

Contract Manager: ................. Kathryn Rewiczky
Telephone: ......................... (08) 6551 1583
Email: ...........kathryn.rewiczky@finance.wa.gov.au

Buyers’ Guide
Price Schedule
Smarter Buying Brochure
Metropolitan Courier Services

Contract no: 28109
Buying Rules: Mandatory (Perth region only and Mandurah)
Ad-Hoc Services - Pick & Buy
Planned Services - Quote(s) required
Term: 1 July 2010 - 30 June 2016

What do I use this contract for?

Category A - Ad-Hoc Services

• Standard courier service (non-urgent)
• Priority courier service (urgent)
• Premium courier service (very urgent)
• Next day service (ad-hoc) - This service is provided as an alternative to Standard Service. when there is sufficient time to complete a standard delivery on the same day.
• Taxi trucks service

Category B - Planned Services

• Set Run Service
• Next day service (planned)

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th></th>
<th>Ad-Hoc</th>
<th>Planned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Australia Post</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>T&amp;C Couriers</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Toll Fast (set run)</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Toll IPEC (next day)</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>
Buyers Tips

• Set up an account and operate online to ensure greater efficiency with regards to booking services, tracking and tracing deliveries
• Before booking a consignment, establish the need for delivery. If possible use Planned Next day Services to save on courier costs
• Ensure you use the correct service terminology when booking a service type with a courier. These can be found on page 7 of the Buyers Guide
• Ensure that all consignments are logged automatically as standard unless otherwise requested
• Consider sending via post for next day consignments
• Plan more efficient workflows and general administration to avoid urgent consignments wherever possible
• Save time by ensuring that there are always enough (pre-addressed) consignment notes and docket books on hand
• Bundle consignments by organising same day pick up time to ensure standard deliveries and multiple parcels are picked up together
• Consider maximum weight restrictions; the safety requirements that need to be addressed (especially for Specially Handled services); and insurance coverage
• Ensure you are only using contractors in their approved categories.

Please note that appropriate time management will need to be considered. For example, booking before 10am to ensure that packages, mail, etc will be delivered in time.
Motor Vehicle Fleet Services

Contract no: 19510
Buying Rules: Mandatory
Quotes not required
Term: 1 November 2010 - 31 October 2016
(plus one 3 year extension option)

What do I use this contract for?
• Motor vehicle fleet management services
• Motor vehicle disposal and inspection services

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Fleet management</th>
<th>Disposals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fleetcare</td>
<td>✓</td>
</tr>
<tr>
<td>Pickles Auctions</td>
<td>✓</td>
</tr>
<tr>
<td>Manheimfowles Pty Ltd</td>
<td>✓</td>
</tr>
<tr>
<td>SG Fleet Australia Pty Ltd</td>
<td>✓</td>
</tr>
</tbody>
</table>

Contract Manager: .................... Max Cummock
Telephone: ......................... (08) 6551 1449
Email: ...........max.cummock@finance.wa.gov.au
Freight Transport Services

Contract no: 40110
Buying Rules: Mandatory (Perth region only)
Quotes not required
Term: 1 July 2011 - 30 June 2016

What do I use this contract for?
This contract covers the transportation of goods to/from the Perth Metro area to/from Country WA and Interstate locations.

- Air freight services including:
  - Next Flight or Same Day Express
  - Overnight Express
  - Sensitive Freight
- Road freight services including:
  - General Consolidated Freight
  - Express Deliveries
  - Chiller and Freezer
  - Sensitive Freight

Who are the contracted suppliers?

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Service Type</th>
<th>Centurion Transport Company</th>
<th>TNT Express</th>
<th>Toll Priority</th>
<th>Toll IPEC</th>
<th>Toll Express</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Air Freight</strong></td>
<td><strong>Intrastate</strong></td>
<td>Overnight First Class</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Same Day/Next Day Delivery</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sensitive Freight</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Air Freight</strong></td>
<td><strong>Interstate</strong></td>
<td>Overnight First Class</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Same Day/Next Day Delivery</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sensitive Freight</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Road Freight</strong></td>
<td><strong>Intrastate</strong></td>
<td>Express</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>General (Consolidated)</td>
<td>Yes</td>
<td></td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sensitive Freight</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Chiller and Freezer</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Road Freight</strong></td>
<td><strong>Interstate</strong></td>
<td>Express</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>General (Consolidated)</td>
<td>Yes</td>
<td></td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sensitive Freight</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Chiller and Freezer</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Buyers Tips**

- Identify the most appropriate freight transport service to meet your needs on a value for money basis.
- Plan ahead when you need consignments delivered and check service lead times.
- Set up an account and operate online to allow for greater efficiency with regards to booking services, tracking and tracing deliveries.
- For specially handled items and dangerous goods consider packaging, labelling, pick up and delivery requirements to ensure the consignment remains undamaged. Ensure you discuss your requirements thoroughly with the Contractor.

Where the delivery of a consignment can be met by air or road transport and time is not critical, road transport should be used as it is a cheaper option. Also compare the cost of using the Document Transfer Services (CUA 58816) or Postal Article Services (CUA 15605) to determine the most cost effective consignment delivery method, especially for documents or small parcels.
Removalist Services (Office & Staff Relocation)

Contract no: CUAREM2013
Buying Rules: Office Relocation: Mandatory when valued at $5000 or more (Perth region only)
              Staff Relocation: Mandatory (State-wide)
              Quotes not required
Term: 1 March 2013 - 28 February 2016
       (Plus two 1 year extension options)

What do I use this contract for?

• Office relocation services including:
  • Office relocations requiring road transport of office furniture, equipment & effects.
  • Small office relocations not requiring road transport, e.g. from one floor to another within the same building
• Staff relocation services, including:
  • Packaging and road transport of personal furniture and chattels
  • Short and long term storage of personal furniture and chattels
  • Vehicle transportation

Who are the contracted suppliers?

Office Relocation Services

<table>
<thead>
<tr>
<th>Services</th>
<th>Adlam Transport</th>
<th>Allied Pickfords (SIRVA Pty Ltd)</th>
<th>Office Relocation Solutions</th>
<th>Karrinyup Karriers</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Office Relocations requiring road transport and relocations not requiring road transport e.g. from one floor to another within the same building</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

Staff Relocation Services

<table>
<thead>
<tr>
<th>Services</th>
<th>Allied Pickfords (SIRVA Pty Ltd)</th>
<th>Grace Worldwide</th>
<th>Santa Fe Wridgways</th>
<th>CEVA Logistics</th>
<th>PrixCar</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Government Agencies (including short term and long term storage)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Department of Education</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Western Australia Police</td>
<td></td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vehicle Transport</td>
<td>zone 6 only</td>
<td></td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>
Buyers Tips

- The Price Schedule includes better pricing for moves between country towns (Country to Country moves).
- The Contractors operate from hubs in regional areas (Regional Hubs). Better pricing is available for moves to and from these hubs.
- Compare Contractors’ pricing using the Price Schedule instead of getting quotes.
Postal Article Services

Contract no: 15605
Buying Rules: Mandatory (Perth region only)
Quotes not required
Term: 1 July 2006 - 30 June 2016

What do I use this contract for?
This CUA starts when your outgoing mail is received by Australia Post.
It provides financial benefits when sending:
• Domestic letters
• Domestic parcels
• Other domestic postal articles
• International postal articles

Who are the contracted suppliers?
Australia Post

Buyers Tips
• This CUA starts when your outgoing mail is received by Australia Post. You can use other CUAs to sort your mail and get it to/from Australia Post.
• Complete an Account Establishment Form so that your Australia Post account is linked to the CUA.
• Lodge your mail at the Australia Post lodgement centre you nominated on your Account Establishment Form.
• Include a completed Mailing Statement whenever you lodge your mail.
• Envelopes that show a typed address, particularly through window-faced envelopes, are classified as “Clean Mail” and are cheaper to post than ordinary mail. Make sure you identify Clean Mail items on your mailing statement.
• If you have large mail outs then consider barcoding your addresses. This can reduce postage costs significantly.
• Postage costs vary with the size of the envelope. Fold A4 documents in thirds and insert into standard sized Government window-faced envelopes to obtain the lowest pricing. Double sided printing will make it easier to fold your letters.
• Make the most of scanning and emailing technologies to avoid the cost of sending letters through the post.
• Consider that there are emerging technologies being developed that may reduce the postage cost of bulk mail; for example Australia Post’s Digital Mailbox.
• Send non-urgent parcels through the post instead of using the Metro Courier CUA or the Freight CUA.
Motor Vehicle Rental Services

Contract no: CUAMVR2014
Buying Rules: Mandatory (State-wide)
Quotes not required
Term: 1 June 2014 - 31 May 2017
(Plus one extension option of up to two years)

What do I use this contract for?

Passenger Vehicles including
- Compact Car, Intermediate Car, Standard Car, Full Size Car, Premium Car, Full Size Wagon, Intermediate 4WD/AWD

Commercial Vehicles
- Large 4WD Station Wagon, 4WD Utility (Standard Cab), 4WD Utility (Crew Cab), 4x2 Utility (Standard Cab) includes 1 tonne tray, 4x2 Utility (Crew Cab) includes 1 tonne tray, 1 Tonne Van

Buses
- 7-9 Seat Mini-Bus / People Mover, 11-15 Seat Mini-Bus, 19-23 Seat Mini-Bus

Who are the contracted suppliers?
- Budget Car and Truck Rentals
- Thrifty Car Rental
- Avis Australia

Buyers Tips
- WA Public Authorities may ‘pick and buy’ for all rentals from the three contracted suppliers.
- Purchase services under CUA terms and conditions that protect you as a buyer.
- Match the correct vehicle in accordance with the purpose of use and needs of the agency. E.g., if you need to transport a large number of people, select a mini bus instead of hiring several small passenger vehicles.
- Avoid cancellation fees and late return charges by planning ahead.
- Avoid airport concession recovery fees by renting from non-airport locations.
- Return vehicles with a full tank of petrol to avoid paying fuel charges.

Contract Manager: Benedicte Jean-Louis
Telephone: (08) 6551 1370
Email: benedicte.jean-louis2@finance.wa.gov.au

Buyers’ Guide
Price Schedule
Airport Concession Recovery Fees
Motor Vehicles - Passenger and Light Commercial

Contract no: 37804
Buying Rules: Mandatory (State-wide)
Refer to Buyers’ Guide
Term: 1 January 2007 - 31 December 2016

What do I use this contract for?
Purchase of:
• Passenger vehicles
• Light commercials
• Vans and trucks
• Four wheel drives
• Buses

Who are the contracted suppliers?
For agencies that use the services of contracted fleet managers, please contact your fleet manager below. All other agencies, please contact your closest authorised motor vehicle dealership.
• Fleetcare
• SG Fleet Australia Pty Ltd

Contract Manager: .................... Max Cummock
Telephone: .................................. (08) 6551 1449
Email: ............max.cummock@finance.wa.gov.au

Buyers Guide
Vehicle Selection Matrix
Fixed Wing Air Charter Services in the Kimberley Region

Contract no: GBA110132013
Buying Rules: Non-Mandatory for Government Agencies


What do I use this contract for?

• Five seat aircraft
• Seven seat aircraft
• Nine seat aircraft
• 10+ seat aircraft

Who are the Contracted Suppliers?

Broome Panel - Day Trips to various centres - Departs Broome Airport

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Five Seat Category</th>
<th>Seven Seat Category</th>
<th>Nine Seat Category</th>
<th>Ten Seat Plus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Broome Air Services Pty Ltd trading as Broome Air Services</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Broome Aviation Pty Ltd</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

Kununurra Panel - Day Trips to various centres – Departs Kununurra Airport

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Five Seat Category</th>
<th>Seven Seat Category</th>
<th>Nine Seat Category</th>
<th>Ten Seat Plus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aviair Pty Ltd trading as Slingair</td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Broome Aviation Pty Ltd</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Shoal Air Pty Ltd</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Buyers tips

• Advise other agencies of your intention to charter aircraft - they may be interested in sharing costs.
• Check with the contractor any implication regarding waiting time and if additional costs are incurred.
• Look at planning your travel itinerary - It may be cheaper to fly on a commercial route to Broome or Kununurra rather than charter the full distance.

Contract Manager: .........................Wendy George
Telephone: ................................ (08) 9194 9731
Email: ............wendy.george@finance.wa.gov.au
Air Charter Services in the Goldfields Region

Contract no: GBA153512011
Buying Rules: Non-Mandatory
(Goldfields Region only)

Term: 1 October 2012 - 30 September 2015
(plus three 1 year extension options)

What do I use this contract for?

Hire of:
• Cessna C310
• Cessna C402
• King Air B200

Pricing is based on flying time:
• Per hour for up to 4 pax;
• Per hour for up to 7 pax; and
• Per hour for up to 8 or more pax.

Contract Manager: Gillian Blake
Telephone: (08) 9080 1103
Email: gillian.blake@finance.wa.gov.au

Buyers’ Guide
Travel Reservations & Associated Services

**Contract no:** 44107

**Buying Rules:**
- Mandatory for Domestic Air Travel
- The Buy Local Policy applies in Regional areas - further information in the Buyers Guide.
- Quotes not required

**Term:**
- 1 August 2009 - 31 July 2016
- (plus two 1 year extension options)

**What do I use this contract for?**
- Air travel reservations - domestic and international
- Associated travel management services, including accommodation and car hire

CWT conducts weekly training sessions of the Online Booking Tool for WA Government travel bookers. Email: obtwa@carlsonwagonlit.com.au to register for training.

**Who are the contracted suppliers?**
Carlson Wagonlit Travel

**Buyers Tips**
- Buy travel online using CWT’s Online Booking Tool (OBT).
- Avoid airline preferences.
- Avoid fully flexible fares - discounted airfares should have the flexibility you need.
- Buy the cheapest fare that meets your travel needs (best fare of the day).
- Use any ticket credits asap. (They only last 12 months).
- Streamline internal approval processes so that you can buy airfares early. (The cheapest fares sell first).
- Seek training and assistance from CWT.
- Analyse your travel performance and change your buying behaviour as necessary.

**Contract Manager:** Brad Larson
**Telephone:** (08) 6551 1387
**Email:** brad.larson@finance.wa.gov.au

**Buyers’ Guide**
- CWT Email Booking Form
- Government Travel Bulletins
- Online Booking Tool Guide
- Airline Credits and Name Change Rules